

POSITION ANNOUNCEMENT

RESEARCH AND WRITING SPECIALIST

POSITION #: 2011-2-ATTY
ANNOUNCED: February 14, 2011
CLOSES: When Filled

The Federal Public Defender Office for the Western District of Washington, operating under authority of the Criminal Justice Act, 18 U.S.C. 3006A to provide defense services in federal criminal matters in the federal courts, is seeking a Research and Writing Specialist. Applicants must be law school graduates, who have been admitted to and are in good standing with their state bars. A minimum of two years of legal experience and knowledge of criminal law is required. Experience in habeas law and handling federal criminal cases is strongly preferred.

The Research and Writing Specialist will provide legal research and writing services to the Defender and Assistant Defenders in support of representations for indigent defendants in federal court. These services will require computer assisted legal research, development of legal strategies, drafting of motions, briefs, petitions for certiorari and legal memoranda.

The selection criteria will consider the following areas:

- a commitment to the representation of the indigent accused,
- an established capacity or a demonstrated aptitude of excellence in criminal defense practice,
- a commitment to personal and professional integrity,
- an established capacity of effective communication with clients, witnesses, colleagues, staff and court personnel,
- an established capacity for timely completion of assignments and projects,
- an established capacity for independent and collaborative work.

This job is based in the Seattle office and is contingent on federal funding. It is full-time position with federal salary based on qualifications and experience. The salary range is \$50, 628 to \$155,500. The salary will be based on education and experience consistent with federal guidelines and regulations. The position is subject to mandatory Electronic Funds Transfer (direct deposit) and includes federal benefits. Employment will be considered provisional pending the successful outcome of a background fingerprint check. Federal Public Defender attorneys may not engage in the private practice of law. Further information about the job and the office is available at <http://wawfpd.org>.

Applications for this position need to contain a letter of interest, resume, and two work references (including names, addresses and telephone numbers). Applications will only be accepted if submitted by U.S. Mail to:

Thomas W. Hillier, II
Federal Public Defender
Attn: Human Resources
1601 Fifth Avenue, Suite 700
Seattle, WA 98101

NO TELEPHONE OR E-MAIL INQUIRIES PLEASE.

The Federal Public Defender is an equal opportunity employer.