

POSITION ANNOUNCEMENT

INVESTIGATOR

POSITION #: 2012-2-Investigator
ANNOUNCED: August 10, 2012
CLOSES: Open until filled

The Federal Public Defender Office for the Western District of Washington, operating under authority of the Criminal Justice Act, 18 U.S.C. 3006A to provide defense services in federal criminal matters in the federal courts, is accepting applications for an Investigator position in its' Tacoma office. The new hire will perform criminal defense investigation under the direction of and in cooperation with the Federal Public Defender and staff attorneys. The work involves locating and interviewing witnesses and clients; gathering records; working with experts; documenting sites or events with still and video photography; reviewing discovery and records; using litigation support technology; serving subpoenas; assisting attorneys in trial and sentencing preparation; writing comprehensive reports and testifying in court;.

Applicants must have a minimum of three years of general experience plus three years of specialized experience. Experience can be substituted as outlined in the attached job description. Spanish fluency is a plus. Experience in litigation support, electronic discovery management and organization is strongly preferred. Additional requirements include a high level of computer and Internet proficiency, possession of a valid WA State driver's license, and the ability to drive, work flexible hours and travel occasionally. The selection criteria will consider the following areas:

- a commitment to equal access to justice,
- a commitment to personal and professional integrity,
- an established capacity for timely completion of assignments and projects,
- an established capacity for independent and collaborative work.

This job is a full-time position, and is contingent on federal funding. The salary range is a JS-11, step 1 (\$61,255) to JS-14, step 10 (\$134,118) depending on qualifications, experience and education. The position is subject to mandatory Electronic Funds Transfer (direct deposit) and includes federal benefits. Employment will be considered provisional pending the successful outcome of a background fingerprint check. Further information about the office is available at <http://wawfpd.org>.

To apply, a letter of interest, a resume, and contact information for two work references must be sent by U.S. Mail to:

Thomas W. Hillier, II
Federal Public Defender
Attn: Human Resources
1601 Fifth Avenue, Suite 700
Seattle, WA 98101

NO TELEPHONE OR E-MAIL INQUIRIES PLEASE.

The Federal Public Defender is an equal opportunity employer.