

Committee For Purchase From Blind / Disabled

Job Title: GENERAL ATTORNEY

Agency: Committee for Purchase from People Who Are Blind or Severely Disabled

Job Announcement Number: CPPBSD-01

SALARY RANGE: \$124,995.00 to \$157,100.00 / Per Year
OPEN PERIOD: Thursday, November 20, 2014 to Friday, December 5, 2014
SERIES & GRADE: GS-0905-15
POSITION INFORMATION: Full Time - Permanent
DUTY LOCATIONS: 1 vacancy in the following location:
Arlington, VA
WHO MAY APPLY: Applications will be accepted from current and former competitive service Federal employees, and people eligible under special hiring authorities
SECURITY CLEARANCE: Not Applicable
SUPERVISORY STATUS: No
JOB SUMMARY:

As General Counsel, incumbent performs specialized and complex legal task and assignments involving the review and legal research of numerous legal questions arising from the interpretation and implementation of statutes, legislation, regulations and policies relevant to the Commission's administration of the Ability One Program. This include but are not limited to 41 U.S.C. 8501-8506, Javit-Wagner-O'Day (JWOD) Act; 10 U.S. Code 2304, Contracts: Competition Requirements; 15 U.S.C. 631, Small Business Act; Title 41, Code of Federal Regulations Chapter 51; Federal Acquisition Regulation and supplements; and 5 U.S.C. Subchapter II, the Administrative Procedures Act.

TRAVEL REQUIRED

- Not Required

RELOCATION AUTHORIZED

- No

KEY REQUIREMENTS

- United States Citizenship

DUTIES:

A central focus of the incumbent involves decisions to invoke and exercise the Commission's authority to designate products and services for procurement from nonprofit agencies in accordance with the JWOD Act and through a public rulemaking procedure. This process requires a high order of original and creative legal endeavor in order to obtain a reasonable balance of conflicting public and private interest. The process and resulting decisions may results in a protest of the Commission's decision, as they may have an impact of small or large businesses, who may vigorously contest the proposed rulemaking by employing extremely capable legal talent.

Works closely with Commission staff involved in additions to the Procurement Lists and pricing commodities and services to assure proper implementation of legal requirements, policies and procedures.

Legislative drafting and review of proposed legislation impacting the Commission's proposed impacting the Commission's program involves issues which can have the effect of substantially broadening or restricting the activities of the Commission through resolution of competing procurement priorities among the various preferred procurement sources or through other extensions or contractions of the Commission's authority.

Legal review, research and responsibilities carried out by the Incumbent are typically of vital importance to the operations and program objectives of the Commission's and are typified by the following examples.

Advises on Laws and regulations relevant to the Commission and other Federal agencies, opinions of Comptroller General and other legal authorities. Ensures analysis of all legal issues and applicable precedents, and develops and presents written opinions and oral arguments in support of pertinent facts and points of law. Determines whether further facts are required and if additional legal questions need to be researched.

QUALIFICATIONS REQUIRED:

Application must have at least five (5) years of post J.D. experience as a Federal attorney, which has equipped the applicant with the particular knowledge, skills, and abilities needed to successfully perform the duties of the this position.

Specialized Education:

You must be a graduate from a law school by the American Bar Association and be a member in good standing of a state, territory of the United States, District of Columbia, or Commonwealth of Puerto Rico bar.

You must be a U.S. Citizen to qualify for this position.

You must meet time-in-grade requirements within 30 days of the closing date of this announcement. Applicants must be able to travel on short notice to participate in Federal litigation and settlement negotiations, conference of nonprofit agency organizations, and compliance or other review of nonprofit agency activities

Qualified applicant must successfully pass a drug screening.

HOW YOU WILL BE EVALUATED:

You will be evaluated to determine if you meet the minimum qualification required; and on the extent to which your application shows that you possess the knowledge, skills and abilities associated with this position as defined below. When describing your knowledge, skills and abilities, please be sure to give examples and explain how often you used these skills, the complexity of the

knowledge you possessed, the level of the people you interacted with, the sensitivity of the issues you handled, etc.

KSA's

1. In-depth knowledge of and demonstrated experience with Federal Government organization and operations, Federal administrative law, and Federal contracting law including domestic preference statutes.
2. Experience in conducting and directing complex legal research, engaging in sophisticated legal analysis, and presenting the results in a clear, precise and persuasive manner, both orally and in writing.
3. Demonstrated experience with Federal litigation as counsel to a Federal agency litigation defendant.
4. Skill in drafting and reviewing regulations, letters, memoranda, legal opinions, and court filings, often under extreme time pressure.
5. Ability to translate sound legal advice into effective policy and program options that enable the agency to accomplish its goals.
6. Ability to supervise a small legal staff and oversee agency Freedom of Information Act and Government ethics functions.

The Following are not required for this position, but highly desirable for candidates to possess:

1. Familiarity with the organization and legal functions of the Committee.
2. Knowledge or familiarity with current Federal disability, rehabilitation, and employment law.

BENEFITS:

Tele-work/telecommuting may be made available after an established waiting period.

Alternate work schedule options are available after an established waiting period.

If you use public transportation, part of your transportation costs may be subsidized. Our human resources office can provide additional information on how this program is run.

OTHER INFORMATION:

The job is being filled by an alternative hiring process and is not in the competitive civil service.

You must submit all required information by the closing date. If materials are not received, your application will be evaluated solely on the information available and you may not receive full consideration or may not be considered eligible.

The materials you send with your application will not be returned.

Send only those materials needed to evaluate your application. Please do not place your application in a notebook or binder.

Before entering on duty, you will be required to complete a Confidential Financial Disclosure Report, OGE-450. You will need to provide the information annually.

HOW TO APPLY:

You must e-mail your application by the closing date to KJones@abilityone.gov

Your application package must include the following:

A resume or Optional Application for Federal Employment (OF 612) or any other format. Although we do not require a specific format, certain information is required to determine if you are qualified;

A narrative statement addressing each of the Knowledge, Skills and Abilities (KSA's) identified within this announcement, including those identified as highly desired, if applicable. If you do not submit a narrative statement addressing the KSA's, your application will not be considered.

If you are a current or former federal employee with reinstatement eligibility, you must submit a copy of your last Notification of Personnel Action (SF50) showing your position, title, series, grade, and eligibility; A copy of your most recent performance appraisal. If you do not have a recent performance appraisal, please explain why.

REQUIRED DOCUMENTS:

Cover letter, resume, narrative addressing the KSA's and SF50

AGENCY CONTACT INFO:

Kermit Jones
Phone: (703)603-2120
Email: KJONES@ABILITYONE.GOV

Agency Information:
COMM PURCHASE BLIND SEVERELY
DISABL
1401 S Clark Street
Suite 10800
ARLINGTON, VA
22202

WHAT TO EXPECT NEXT:

You will be contacted via email on the status of your application.

Control Number: 387047000

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