



## Assistant Deputy Prosecuting Attorney

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<b>DEPARTMENT:</b>	PAO - Prosecuting Attorneys
<b>DIVISION:</b>	Criminal
<b>SALARY:</b>	\$2,722.07 - \$2,722.07 Biweekly \$70,773.82 - \$70,773.82 Annually
<b>LOCATION:</b>	Multiple locations in King County
<b>JOB TYPE:</b>	Term Limited Temporary, Full Time, 40 hrs/wk
<b>CLOSING DATE:</b>	03/25/21 11:59 PM

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### SUMMARY:



### King County Prosecuting Attorney's Office

The Criminal Division of the King County Prosecuting Attorney's Office is looking for several highly motivated attorneys to join our office as contract deputy assistant attorneys (DPAA).

If you seek challenging, meaningful work and a chance to give back to your community while working in a collegial office this opportunity may be for you. The mission of the King County Prosecuting Attorney's Office (PAO) is to do Justice. The hallmarks of service in the Office are Integrity, Compassion, Leadership and Professionalism. We exercise the power given to us by the people with fairness and humility. We serve our diverse community, support victims and families, and hold individuals accountable. We develop innovative and collaborative solutions for King County and the State of Washington.

We value diversity and strive to hire a workforce that reflects the community that we serve. It is essential to our mission that we create and maintain an office that is diverse and inclusive. All PAO employees are expected to participate in PAO equity work and attend equity trainings and discussions. PAO employees are expected to comply with equity and social justice principles, and to work with PAO colleagues and management to identify opportunities for improvement.

**KCPAO deputies cover work at courthouses in Redmond, Kent and Seattle. All deputies are expected to be able to work at any of those locations. *The courts are currently***

**allowing virtual appearances for some calendars due to COVID-19, but in-person appearances will be necessary for hearings as well as for jury trials**, Employees will be provided with a County issued laptop and must maintain a workspace with an internet connection where they can reliably perform work and remain available and responsive during scheduled work hours. Employees must reside in WA state and within a reasonable distance to their King County worksite to respond to workplace reporting requirements.

Please note that when an employee conducts work that is likely to bring them in contact with another individual, safety precautions are required by the department in alignment with the [Public Health Directive](#) from the Seattle & King County Public Health Officer.

**Application Materials:** Applicants must complete the application form, answer supplemental questions and attach a resume, cover letter, and references addressed to the Hiring Committee.

## **JOB DUTIES:**

This DPAA contract is for 12 months. DPAA's are primarily assigned to work in our District Court Unit. This position will provide excellent courtroom experience, especially for new or inexperienced lawyers. Potential work assignments include handling gross misdemeanor cases in the District Court Unit, assisting with mainstream felony filings, and covering felony calendars.

We hire regular deputies from the pool of DPAA candidates when we have openings for new attorneys.

## **EXPERIENCE, QUALIFICATIONS, KNOWLEDGE, SKILLS:**

- Strong legal research, writing and analytical skills.
- Strong work ethic and commitment to working effectively in a team environment.
- Strong commitment to Equity, Social and Justice issues including working on personal cultural competency.
- Passion and willingness to learn trial skills.
- **Must be Washington State Bar qualified.**

## **SUPPLEMENTAL INFORMATION:**

**Special Requirements:** U.S. Citizenship (per RCW 36.27 and 29A.04 and Article VI of the WA Constitution), member in good standing with the Washington State Bar and be able to work at any of our three locations.

Must submit to a criminal history check.

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APPLICATIONS MAY BE FILED ONLINE AT:  
<http://www.kingcounty.gov/>

Job #2021-13052  
ASSISTANT DEPUTY PROSECUTING ATTORNEY  
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An Equal Opportunity Employer

**Assistant Deputy Prosecuting Attorney Supplemental Questionnaire**

- \* 1. We have an immediate need for Assistant Deputy Prosecuting Attorneys to handle current cases. As such, applicants must be presently licensed to practice law in Washington state. Please provide your WSBA number.
  
- \* 2. Why do you want to be a prosecutor?
  
- \* 3. Are you able to work in Kent, Seattle, and Redmond?  
 Yes    No
  
- \* 4. How can you contribute to KCPAO's goals of increasing equity and social justice both within our office and in the communities we serve?
  
- \* Required Question