STATE OF SOUTH CAROLINA

Commission for the Blind

1430 Confederate Avenue

Columbia, SC 29201

<https://www.careers.sc.gov>

INVITES APPLICATIONS FOR THE POSITION OF:

Mental Health Counselor

An Equal Opportunity Employer

THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY. THIS DOCUMENT DOES NOT CREATE ANY CONTRACTUAL RIGHTS OR ENTITLEMENTS. THE AGENCY RESERVES THE RIGHT TO REVISE THE CONTENT OF THIS DOCUMENT, IN WHOLE OR IN PART. NO PROMISES OR ASSURANCES, WHETHER WRITTEN OR ORAL, WHICH ARE CONTRARY TO OR INCONSISTENT WITH THE TERMS OF THIS PARAGRAPH CREATE ANY CONTRACT OF EMPLOYMENT.

**OPENING DATE:** 01/18/19 **CLOSING DATE:** Continuous

**JOB TITLE:** Mental Health Counselor **CLASS CODE:** GA50

**POSITION NUMBER:** 60026758 **SLOT NUMBER:**

STATE SALARY RANGE:

 $32,838.00 - $60,760.00 Annually **AGENCY HIRING RANGE - MIN:**

**AGENCY HIRING RANGE - MAX:**

**LOCATION:** Richland County, South Carolina

**JOB TYPE:** FTE - Full-Time

**NORMAL WORK SCHEDULE:** Monday - Friday (8:30 - 5:00)

**RESIDENCY REQUIREMENT:**

**RESIDENCY REQUIREMENT SPECIFICS (IF ANY):**

**AGENCY SPECIFIC APPLICATION PROCEDURES:**

Please apply online. Contact 803-898-7297 if you need assistance with completing your application.

**JOB RESPONSIBILITIES:**

\*\*This position qualifies for the job referral and the sign-on bonus reward program. Eligible candidates will receive a sign-on bonus after one month of continuous employment and after the end of a successful probationary period. For more information please contact Human Resources at 803-898-7297.\*\*

At the South Carolina Commission for the Blind, Our mission is to provide quality individualized vocational rehabilitation services, independent living services and prevention-of-blindness services to blind and visually impaired consumers leading to competitive employment and social and economic independence.

The South Carolina Commission for the Blind welcomes applications for the rewarding career of Mental Health Counselor.

Under the Supervision of the Center Director, provides assessment of the physical, mental social and emotional abilities, limitations and tolerance of blind and visually impaired consumers using a variety of counseling and guidance skills. Provide job readiness counseling to consumers.

**MINIMUM AND ADDITIONAL REQUIREMENTS:**

A Bachelor's degree and professional experience in human services or social services programs.

**PREFERRED QUALIFICATIONS:**

Agency preferred requirements: Master's degree in Rehabilitation Counseling, Human Services, Social services, Mental Health Counseling, Psychology and 1 year of professional experience. LPC or LPC-I is the preferred requirement.

**ADDITIONAL COMMENTS:**

Ability to communicate effectively and knowledge of training principles and practices in the areas of counseling and human relations Knowledge of federal, state and local laws regulations pertaining to social service programs. Ability to organize and maintain a caseload. Ability to exercise discretion in interpreting and applying established objectives. Employee will be responsible for meeting all designated productivity standards in a quality manner with minimal supervision. Occasional travel may be required. Occasional second shift work hours. Employee must be able to lift, carry, pull at least 25 pounds.

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\*\*\*The entire application history should be included on the application. All sections under the Work Experience portion of the application must be completed. If the information is not listed, then your application may be considered incomplete. The words "See Resume" are not acceptable. A resume may not be substituted for the completed application. Your employment history should include volunteer work, military time and any time spent unemployed.\*\*\*

**The South Carolina Commission for the Blind provides affirmative action and equal opportunity in employment for all qualified persons regardless of race, color, veteran status, genetic information, sex -including the basis of pregnancy, childbirth, or related medical conditions, national origin, age, religion, disability or any other protected category.**

APPLICATIONS MAY BE OBTAINED AND FILED ONLINE AT: Job #85323

careers.sc.gov MENTAL HEALTH COUNSELOR

OR LG

1430 Confederate Avenue

Columbia, SC 29201

Mental Health Counselor Supplemental Questionnaire

\* 1. Stop! All sections under the Work Experience portion of the application must be completed to include: Dates of Employment, Employer Name, Position Title, Address, Supervisor's Name, Phone Number, Website, Permission to Contact Employer field, Hours per week, and Number of Employees Supervised. If these sections are not completed, your application may be considered incomplete. The words "See Resume" are not acceptable. A Resume may not be substituted for your completed application. Your employment history should include volunteer work, military time and any time spent unemployed. Have you completed the entire application?

(Checkbox) Yes (Checkbox) No

\* 2. Do you have a Bachelor's degree and professional experience in human services or social services programs?

(Checkbox) Yes (Checkbox) No

\* 3. Do you have a Master's degree in Rehabilitation Counseling, Human Services, Social services, Mental Health Counseling, or Psychology and 1 year of professional experience?

(Checkbox) Yes (Checkbox) No

\* 4. Do you have an LPC or an LPC-I?

(Checkbox) Yes (Checkbox) No

\* 5. How did you hear about this position?

(Checkbox) State Government Website (jobs.sc.gov)

(Checkbox) Career Fair

(Checkbox) Social Media

(Checkbox) SCWORKS

(Checkbox) SCCB Employee Referral

(Checkbox) College or University Job Portal

(Checkbox) Other

\* 6. If you answered "SCCB Employee Referral", please list the name of the employee. If you listed "Other" please list the source below.

\* Required Question