



The Chicago Lighthouse

Serving the Blind, Visually Impaired,
Disabled and Veteran Communities

JOB CLUB: FALL 2018

Week 1: SEPTEMBER 20, 2018

1:00-1:10 → SIGN IN

1:10-1:25 → INTRODUCTIONS: Lighthouse Staff & Participants

1:25-1:35 → BRIEF OVERVIEW OF JOB CLUB SERIES

TED talk link: http://www.ted.com/talks/shawn_achor_the_happy_secret_to_better_work

1:35-2:00 → YOU KNOW YOURSELF BEST!

- What skills do you currently possess that are desirable to an employer?
- What are your job preferences?
- Break into small groups and share your dream job

2:00-2:20 → SETTING REALISTIC EMPLOYMENT GOALS

Sarah Bennett, Assistant Director of Employment Services

- Discussing Characteristics of Job vs. The Job Title
- Interest Inventories

2:20-2:35 → WHAT SKILLS DO YOU POSSESS?

- Strengths, Weaknesses, Opportunities and Threats
- What are your compensation needs and expectations?
- Are you underestimating or overestimating your potential and marketable skills?

2:45-2:55 → ADAPTABILITY AND FLEXIBILITY QUESTIONS

1. You read a job description that is your dream job, but you find they ask you to perform tasks in the position that may not be feasible. What is your first thought?
2. Do you have any volunteer opportunities that interest you?
How do you pursue an opportunity to gain work experience through volunteering?
3. How do you currently respond when someone asks you what you do?

2:55-3:00 → CUSTOMER SATISFACTION SURVEYS AND WRAP UP