

CASE MANAGER

For Adults who are Blind or Visually Impaired

Description: This full-time position provides a wide range of case management and related services, including scheduling doctor and other health-related appointments, arranging and (periodically) providing transportation to and from appointments; supporting the selection of insurance plans; applying for public entitlements such as PACE, Chicago's Taxi Access Program, and other transportation services; processing applications to the agency's various program, such as the Rent Assistance Program; and providing other case management and related services.

This position is ordinarily based at Friedman Place but for the foreseeable future will require orientation and training on-site and then transition to all or mostly remote. Providing transportation is not likely until after the pandemic is over and then, only periodically and for short distances.

Compensation: \$16 - \$18 per hour, depending on skills and experience. Friedman Place provides very generous benefits including 20 paid days off plus 6 paid holidays to new full-time employees; heavily subsidized health insurance (employees pay \$23.08 per pay period for PPO and \$6.92 for HMO); retirement contributions (after 2 years); educational and licensure reimbursement; discounts on products and services; flexible spending account, discounted meals, etc.

Primary Qualifications

- Bachelor's Degree in Social Work or related field - will consider masters-level as well
- At least two years case management or related experience
- Experience working with people who are visually impaired and/or disabled a plus
- Proficiency in office computer programs, including Microsoft Office Suite, etc.
- Excellent written and oral communication skills and the ability to work effectively with diverse individuals and groups. Very high level of organizational and time-management skills and other skills and abilities necessary to provide the responsibilities and requirements outlined above.
- Valid driver's license

To apply, please go to <https://friedmanplace.org/job-openings/>

Located on the northwest side of Chicago, Friedman Place is a nonprofit residential community that serves adults aged 22 and up who are disabled and blind or visually impaired. Each resident lives in his or her own apartment - there are 80 in the building - with a full bathroom and kitchenette. The building is specially designed for people who are blind or visually impaired and staff are specially trained. Other programs include Navigator, which provides case management and support to people who are blind or visually impaired throughout Illinois and Rent Assistance, which provides financial support to people in Cook County. The agency has 65 employees and 100 volunteers and is led by a board of directors.

August 2020

Friedman Place, 5527 N Maplewood Ave. Chicago, IL 60625 ~ 773.989.9800
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