



Interagency Committee on Employees with Disabilities



Nomination for: State Agency of the Year Award

AWARDS PROGRAM CRITERIA FOR STATE AGENCY OF THE YEAR:

- Agencies are evaluated on a variety of factors, including: innovative programs to assist employees with disabilities; percentage of employees with disabilities; percentage of promotions involving employees with disabilities; agency's experience in regards to provision of accommodation; and training efforts.
- Information provided should be based on FY09 accomplishments.
- Agencies will compete within the following three categories:
 - Small -- under 300 employees;
 - Medium -- 301 to 1000 employees; and
 - Large -- over 1000 employees.
- Agencies that are statutory members of the Committee, including the Departments of Human Rights, Human Services, Central Management Services, Veterans Affairs, and the Civil Service Commission, are not eligible to participate in this category.

PLEASE RETURN THE COMPLETED NOMINATION FORM BY FEBRUARY 12th TO:

EMAIL: Susan.Allen@illinois.gov

FAX: Susan Allen, ATTN: ICED, (217) 785-5106

MAIL: Susan Allen, ATTN: ICED, 222 S. College, Room 101, Springfield, IL 62704



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I. NOMINATED AGENCY

Name of person Completing Form _____

Telephone # (Full) _____

Nominated Agency _____

Number of Employees _____

II. AFFIRMATIVE ACTION EFFORTS IN FY09

Number of Employees with Disabilities _____

Number of Employees with Disabilities Promoted _____

Total Agency Promotions in FY09 _____

Number of Interns/Student Workers with Disabilities in FY09 _____



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III. REASONABLE ACCOMMODATIONS IN FY09

Number of Accommodations Provided _____

Cost of Accommodations _____

Briefly list accommodations provided or describe outstanding accommodation efforts if too numerous to list

IV. DISABILITY-RELATED TRAINING IN FY09

Number of employees receiving disability training _____

Number of disabled employees receiving training _____

V. ADA COORDINATION

Name of ADA Coordinator _____

Describe how employees are informed of their rights under the law



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VI. OTHER ACTIVITIES/ACHIEVEMENTS RELATING TO CONCERNS OF EMPLOYEES WITH DISABILITIES (including new programs/services for employees with disabilities and any efforts to improve technological access for people with disabilities)

A large empty rectangular box intended for reporting activities and achievements.