

2023 COMMITTEE RULES

Senate Utilities Committee

(Ver

1/165/22)

The purpose of these rules is to facilitate the understanding for members of the Committee and the public in reviewing the flow of legislation through this committee.

PROTOCOL OF MEETING AND COMMITTEE INFORMATION

1. The Chairperson reserves the right at any time to change the committee rules and unless stated to the contrary herein, the Robert's Rules of Order will apply.
2. Items listed on the agenda shall be brought before the committee as announced by the Chairperson. However, the Chairperson may make any changes, bring the discussion and possible vote on any bills previously heard at any time. Any listed item on the agenda may be removed, at any time by the Chairperson.
3. The Committee **does not require OR accept paper printed copies** of testimony. **Committee conferees are expected to make every effort to provide a digital PDF FORMAT copy of testimony to the committee assistant BY 9:00 am the DAY BEFORE the scheduled committee meeting.**
4. Conferee testimony will only be accepted for a single bill number or topic.
5. Conferee testimony shall be limited to explanations of and proposals to improve a particular measure at hand.
6. Conferee testimony shall not be directed toward the audience or about another conferee or organization, but maintain the conversation directly with the Chairperson of the Committee.

7. Conferee testimony must be in **PDF format** and **clearly and completely state intentions to testify** at the **TOP LEFT CORNER** of the **FIRST PAGE** of testimony with the following information to be seriously considered for the **Chairman's daily meeting agenda** and **included in the committee member packet**:

- Date of Testimony
- Bill Number or Topic Title
- Disposition: Proponent, Opponent or Neutral
- State one of the following:
 - **ORAL In-Person** Testimony
 - **WRITTEN-ONLY** Testimony
 - **ORAL Virtual** (virtual testimony must be called for by the Chairperson and is by invitation only)
- Name of conferee AND cell/text AND email contact information
- Name of interest represented (self or name of organization)

PLEASE SEE PAGE 54 FOR SAMPLE TESTIMONY FORMAT. Testimony submitted unclearly or incompletely will automatically revert to WRITTEN-ONLY.

8. It is important to note that any comments made in the body of the email will not accompany the testimony. The format and clearly stated intentions must be stated as out-lined in Rule #7.
9. Please do NOT include cover sheets to testimony that make it incompatible with committee systems.
10. In the spirit of brevity, written conferee testimony may be truncated to the first two single-sided pages for the purpose of committee packets and minute attachments.
11. Questions and special requests of the committee should be submitted to the Committee Assistant via email: **Michael.Welton@senate.ks.gov** and/or text message. Time permitting the response will be by email.

12. An amendment to a bill must be “germane” to the area of law that is being proposed or hanged. Since committees serve the purpose of examining the issues for which there may be multiple solutions or approaches, “germaneness” will be interpreted as broadly as possible. Only the Chairperson shall determine if an amendment is “germane”.
13. The question of adjournment shall be reserved to the Chairperson and no motion to adjourn shall be entertained.
14. A motion to reconsider a previous successful motion shall only be made by a member voting on the prevailing side of the original motion. A simple majority vote of members present shall be required to reconsider a previous successful motion.
15. No conferee shall be interrupted, except by the Chairperson, during presentation of testimony.
16. Questioning of a conferee shall be limited to the subject matter on the agenda for the day unless approved by the Chairperson. If the questioning of a conferee by a committee member goes beyond “reasonableness”, the Chairperson may discontinue the committee member’s questioning of that conferee.
17. There shall be no recorded committee votes on committee action. Any committee member may request their individual vote be recorded on a bill or procedure.
18. The Chairperson shall set the Committee Agenda, including the scheduling and order of business.
19. Requests for committee bill introductions shall only be made by the committee members, state agencies or individual requests pre-approved by the Chairperson. **A one sentence description of the proposed bill should be provided to the committee assistant along with the RS# and**

requestor -contact information before or at the time of the bill introduction request.

20. All seating will be assigned by the Chairperson.

21. Granting of excused absences is reserved by the Chairperson. Prior notification of absences shall be communicated to the committee assistant, **Michael.Welton@senate.ks.gov**. Any absence is recorded as such by the committee assistant unless the Chairperson makes an **exception**.

22. All powers, duties and responsibilities not addressed above are reserved by the Chairperson.

Commented [MW1]:

Commented [MW2]:

Commented [MW3]:

PLEASE SEE PAGE 4-5 FOR ACCEPTABLE TESTIMONY FORMAT. Testimony submitted unclearly or incompletely will automatically revert to WRITTEN-ONLY.

PLEASE NOTE:

Commented [MW4]:

REQUIRED TESTIMONY FORMAT FOR INCLUSION IN MEETING AGENDA & IN MEMBER MEETING PACKET

February 7, 2023 *(Date of testimony)*

SB 12 – Energy Industry Update *(Bill # and/or Topic)*

Oral In-Person *(Oral In-person, Written-Only, Pre-Approved Virtual)*

Opponent *(Proponent, Opponent or Neutral)*

FROM:

Carl Conferee, Kansas Power Association *(Conferee name/Organization)*

Laura Lectric, Lectric & Associates, 785 412-1212 *(Name and phone contact)*

TO:

Senate Utilities Committee

(Testimony follows)

The above format at the top-left of the first page of your PDF testimony will clearly and completely state intentions to testify. Please do not use a cover sheet and understand that your email will not accompany your PDF. Clear and complete intentions to testify are established by this process.