

FOX FAMILY FOUNDATION

www.FoxGiving.org

info@FoxGiving.org



About Us:

The Fox Family Foundation (FFF) is a grant-making organization dedicated to building a more equitable society, especially in the lives of those who are low-income and/or low-vision.

Remote Fellowship: (InVisions)

If you are a Higher-ED student in the fields of education, non-profit management, assistive tech or disability studies, **OR** have participated in a professional development training with a FFF partner, **OR** are a professional with two or more years of related work experience who is low-vision, blind or otherwise disabled, we invite you to apply for this Remote Fox Fellowship dedicated to a program called InVisions.

InVisions Program:

InVisions is an entrepreneurship program emphasizing inclusion and innovation through Project-Based Learning (PBL). Focused on human-centered and inclusive design principles, the curriculum integrates Diversity, Equity, and Inclusion (DEI) with Social Emotional Learning (SEL) to enhance skills like empathy and collaboration. Students engage in mini design challenges based on real-world scenarios, gaining experience in creative problem-solving and rapid prototyping. This approach prepares participants to address social challenges and to pursue careers in fields that value critical thinking, adaptability, and equity. The program culminates in a competition that awards prize monies and recognition to InVisions winners.

Responsibilities: (as directed)

- **Research and Appointment Setting:** Identify key individuals within schools, after school programs, home school communities and other youth-centered programs and set appointments for InVisions program adoption.
- **Outreach:** Help establish a network of judges, mentors, and experts by connecting with leaders within organizations committed to DEI, academic institutions and research centers as well as thought-leaders within the disabled community.
- **Evaluation:** Review grantee applicants and evaluate their potential contribution to InVisions and/or the Fox Family Foundation mission.
- **Assessment:** Test and refine the InVisions' delivery methods and accessibility features to ensure inclusion for all.
- **Mentorship:** Serve as a mentor for students enrolling in the InVisions program, offering guidance and support.
- **Reporting:** Weekly reports of all work achievements will be submitted in the form of a brief written summary.

Fellows will work alongside staff and key grantee partners, make presentations to FFF committees & board, interact with FFF grantees, and provide written progress reports.

Compensation:

The compensation is \$22/hour, paid in 15-minute increments. The ideal candidate will be able to contribute 10-20 hours per week for a minimum of 3 months. **Reimbursement for prior approved business expenses relating to travel will be provided.**

- Fellowship #1: February 15, 2024 thru May 14, 2024
- Fellowship #2: May 15, 2024 thru August 14, 2024

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Criteria:

1. **Remote Work Capability:** Given the national nature of the fellowship, applicants must have the ability to work remotely. This means you should have a stable internet connection and a quiet, suitable space for work.
2. **Access to Necessary Equipment:** In order to participate effectively in the fellowship, applicants must have access to the following equipment:
 - **Computer:** A reliable computer is necessary for various tasks such as research, writing, virtual meetings, and presentations. The computer should have up-to-date software and security features to ensure smooth and secure operations. ***Candidate is responsible for providing their own computer and any assisted devices needed for use.***
 - **Phone:** A reliable phone is necessary for calls, text messages, emails, and even video conferences. It's also useful for staying connected with the fellowship community and for urgent communications. ***Candidate is responsible for providing their own phone.***
3. **Proficiency in Key Software Applications:** Applicants should be proficient in using popular software applications, including but not limited to:
 - **Google Docs & Google Sheets**
 - **Email & Calendaring**
 - **Zoom**
 - **Various Other Popular Programs**

Application Requirements:

To apply, please submit your resume/CV to info@FoxGiving.org along with a cover letter detailing: (i) Your relevant experience and skills in the fields of education, non-profit management, assessable tech, disability studies or related fields; (ii) how you plan to contribute to FFF's mission and goals during the fellowship; (iii) whether you are applying for Fellowship #1, #2 or both; (iii) A minimum of three references with whom we can speak about your character and work ethic.

FFF is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. All employment decisions are based on business needs, job requirements, and individual qualifications, without regard to any status protected by the laws or regulations in the locations where we operate. We recognize and value the full spectrum of abilities and encourage applicants of all backgrounds to apply.