



***Proud to be a
Yellow Ribbon
Employer***

The Minnesota Department of Employment and Economic Development (DEED) is the State of Minnesota's principal economic development agency. DEED's mission is simple: to empower the growth of the Minnesota economy, for everyone.

We are driven to find talented and innovative public servants, motivated by the opportunity to serve businesses, people, and the greater good. At DEED you will join a diverse team, inspired by challenging work and united by shared values that guide our work every day. At DEED we live our values by; focusing on the customer, communicating early and often, seeking solutions, creating inclusion, encouraging new ideas, and being gracious.

DEED is a [Beyond the Yellow Ribbon](#) agency and committed to proactively supporting servicemembers, veterans, and military families. DEED offers great employment opportunities with a meaningful mission to truly make a difference in the lives of those under our care and for those in communities throughout Minnesota.

**Working Title: Systems and Pathways Navigator
Job Class: Rehabilitation Program Specialist 2
Agency: Department of Employment and Economic Development**

- **Job ID:** 74907
- **Location:** St. Paul
- **Full/Part Time:** Full-Time
- **Regular/Temporary:** Unlimited
- **Date Posted:** 03/19/2024
- **Closing Date:** 04/02/2024
- **Hiring Agency/Seniority Unit:** Employ & Econ Development Dept / Employ & Economic Dev-MAPE
- **Division/Unit:** Employee Payroll / SSB WFD PRE-ETS
- **Work Shift/Work Hours:** Day Shift, 8am - 4:30pm
- **Days of Work:** Monday - Friday
- **Travel Required:** Yes, up to 15% of the time
- **Salary Range:** \$30.55 - \$45.02 / hourly; \$63,788 - \$94,001 / annually
- **Classified Status:** Classified
- **Bargaining Unit/Union:** 214 - MN Assoc of Professional Empl/MAPE
- **FLSA Status:** Exempt - Professional
- **Telework Eligible:** Yes, may be eligible to telework up to four (4) days per week
- [Designated in Connect 700 Program for Applicants with Disabilities:](#) Yes

Make a difference in the lives of Minnesotans.

The work you'll do is more than just a job. Join the talented, engaged and inclusive workforce dedicated to creating a better Minnesota.

Job Summary

This position exists to help youth with vision loss and additional disabilities and their families to identify and access resources that fit their individual needs and circumstances while planning for competitive integrated employment.

The incumbent will provide systems navigation assistance for youth with multiple disabilities (including vision loss) and their families in order to ensure that they are connected with agencies and resources needed after high school graduation.

The incumbent also provides work-place training and work opportunities for students with multiple disabilities. This will be comprised of work-based learning experiences (WBLE), workplace readiness training, internships, and training in self-advocacy.

The incumbent develops relationships with students and their families, apprenticeship programs, employers, educators, community partners, case managers, and others so that State Services for the Blind (SSB) efforts effectively augment and not duplicate school district efforts. Under supervision of the Pre-Employment Transition Services (ETS) and Transition Program Manager and in coordination on with the Pre-ETS team, the incumbent accomplishes this through an understanding of complex federal and state requirements, policies, and models, including the federal Workforce Innovation and Opportunities Act (WIOA), Extended & Supported Employment and Employment First Minnesota (E1MN).

This posting may be used to fill multiple positions.

Minimum Qualifications

To receive credit for your education and experience, your resume should clearly describe how you meet each minimum and/or preferred qualification listed, including dates of employment.

Three (3) years* of experience in providing direct services related to employment or education to youth with disabilities.

*Bachelor's degree in vocational rehabilitation, education, or related social service or other closely related field as determined by the agency may substitute one (1) year of experience; master's degree substitutes for eighteen (18) months of experience.

Applicants that meet the above minimum qualification will be further evaluated on the following:

Experience helping families navigate social service systems.

Knowledge of barriers faced by students with multiple disabilities.

Preferred Qualifications

Experience with Vocational Rehabilitation Services or Education in providing Pre-Employment Transition Services.

Direct experience providing services to people who are blind, low vision, or DeafBlind.

Our employees are dedicated to ensuring cultural responsiveness. Preferred candidates will have a variety of experiences working effectively with others from different backgrounds and cultures.

Additional Requirements

This position requires successful completion of the following:

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Resumes of all applicants to this posting will be evaluated against the Minimum Qualifications stated above. If your skills match the required skills for this position, the department may contact you. Employee reference checks will be conducted on all finalists. This may include a review of documentation related to job performance and education. It includes contact with the applicant's current and/or former employers.

A Criminal Background Check will be conducted on all finalists for this position. A criminal conviction will not automatically remove you from consideration for employment.

When the position requires travel and the applicant drives a state owned or leased vehicle, a driver's license record check will be conducted.

Must be legally authorized to work in country of employment without sponsorship for employment visa status (e.g., H1B status).

This position requires an Adjustment to Blindness immersion training program. The immersion experience helps new employees understand what's possible for people who are blind, DeafBlind or visually impaired by allowing them to experience it for themselves. The training takes place at an Adjustment to Blindness training center and can run up to 6-7 weeks.

How to Apply

Select "Apply for Job" at the top of this page. If you have questions about applying for jobs, contact the job information line at [651-259-3637](tel:651-259-3637) or email careers@state.mn.us. For additional information about the application process, go to <http://www.mn.gov/careers>.

If you have questions about the position, contact Brooke Hancock at brooke.hancock@state.mn.us or [651-259-7258](tel:651-259-7258).

To receive consideration as a Connect 700 Program applicant, apply online, email the Job ID#, the Working Title and your valid Proof of Eligibility Certificate by the closing date to Brooke Hancock at talent.acquisition.deed@state.mn.us.

The Department of Employment and Economic Development is an equal opportunity, affirmative action, and veteran-friendly employer, and encourages all qualified candidates to apply for job opportunities. If you are an individual with a disability who needs assistance or cannot access the online job application and search tools, please contact Karen Lilledahl at Karen.Lilledahl@state.mn.us. Please indicate what assistance is needed.

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Why Work for Us

Diverse Workforce

We are committed to continually developing a workforce that reflects the diversity of our state and the populations we serve. The varied experiences and perspectives of employees strengthen the work we do together and our ability to best serve the people of Minnesota.

A recent engagement survey of State of Minnesota employees found:

- 95% of employees understand how their work helps achieve their agency's mission
- 91% of employees feel trusted to do their jobs
- 88% of employees feel equipped to look at situations from other cultural perspectives when doing their job
- 87% of employees report flexibility in their work schedule

Comprehensive Benefits

Our benefits aim to balance four key elements that make life and work meaningful: health and wellness, financial well-being, professional development, and work/life harmony. As an employee, your benefits may include:

- Public pension plan
- Training and professional development
- Paid vacation and sick leave
- 11 paid holidays each year
- Paid parental leave
- Low-cost medical and dental coverage
- Prescription drug coverage
- Vision coverage
- Wellness programs and resources
- Employer paid life insurance
- Short-term and long-term disability
- Health care spending and savings accounts
- Dependent care spending account
- Tax-deferred compensation
- Employee Assistance Program (EAP)
- Tuition reimbursement
- [Federal Public Service Student Loan Forgiveness Program](#)

Programs, resources and benefits eligibility varies based on type of employment, agency, funding availability, union/collective bargaining agreement, location, and length of service with the State of Minnesota.

AN EQUAL OPPORTUNITY EMPLOYER

Minnesota state agencies are equal opportunity, affirmative action, and veteran-friendly employers. The State of Minnesota recognizes that a diverse workforce is essential and strongly encourages qualified women, minorities, individuals with disabilities, and veterans to apply.

We will make reasonable accommodations to all qualified applicants with disabilities. If you are an individual with a disability who needs assistance or cannot access the online job application system, please contact the job information line at [651-259-3637](tel:651-259-3637) or email careers@state.mn.us and indicate what assistance is needed.