

# JOB LISTINGS ON NFB-NEWSLINE®

Providing Easy, Independent Access to Hundreds  
of Thousands of Job Listings



*Information for Those Who Serve the Blind*



NFB-NEWSLINE®  
is a service of the  
National Federation of the Blind

# How the Job Listings on NFB-NEWSLINE® Benefit Vocational Rehabilitation Professionals



As a vocational rehabilitation professional, you know that it is essential for blind individuals to keep abreast of news stories affecting their communities and the industries in which they work so as to be successful in their careers. NFB-NEWSLINE® has always provided print-disabled individuals with the ability to be aware of news and events important to their careers, and with the groundbreaking provision of job listings, NFB-NEWSLINE® is equipped to be of even more assistance to blind job seekers and those who assist them in their vocational goals. The ability of blind people to easily access job listings is a crucial part of reducing their current 70 percent unemployment rate, as access to job listings is an integral element to obtaining a job.

By making the process of searching and applying for jobs easier, NFB-NEWSLINE® is increasing the independence and involvement of blind individuals in their own rehabilitation. Serving as an active participant in this process is beneficial to both the customer and the vocational rehabilitation agency and professionals. This tremendous resource enhances the customer's feelings of ability and autonomy, which in turn helps them succeed in other aspects of the rehabilitation process and in life after its completion. NFB-NEWSLINE®'s job listings aid the VR agency and staff, offering a means for blind individuals to take on much of the responsibility of job seeking and thus lessening the work load for the vocation rehabilitation professionals. Without the need to search for openings, counselors have more time to concentrate on helping the customer in decision-making and employment preparation. Finally, the job-listings feature is an asset to completing the customer's Individualized Plan for Employment goals.

**NFB-NEWSLINE® can serve as a critical partner in the achievement of a successful outcome, and as a vital element in the partnership of counselor and customer.**

# How NFB-NEWSLINE® Helps Vocational Rehabilitation Customers Discover Employment Opportunities

With the addition of content from a national job-classifieds provider, NFB-NEWSLINE® subscribers can attain full independence in pursuing employment. Subscribers can conduct searches for job openings in dozens of categories such as banking and education, and if desired, can narrow the search to look for certain keywords within the listings. Further, subscribers can search for listings with specific elements such as education level, desired salary, and location, and can have several profiles, enabling multiple search types. Subscribers can save their searches and request that a particular job listing is sent to them via e-mail; the e-mail will contain the listing as well as a link that will provide a Web page with the position's application form. Subscribers can also request that a secondary e-mail address be added to their account, enabling them to send these listings to their vocational rehabilitation counselor.

## How to Access and Use the Job Listings

### Accessing the Job Listings

To access the job listings, call into the NFB-NEWSLINE® service (the listings are currently only available via phone) and press "nine" from the main menu. This will take the subscriber into the Job Listings Main Menu.

### Establishing the Search Profile

To set up a search profile, subscribers enter the zip code from which the job listings are to be culled, and then select the preferred category by pressing the corresponding keys (for example, for education, press 22). Subscribers may then (if desired) enter a job search phrase that narrows the job search for listings containing that word or phrase, and may also select only those jobs that meet certain requirements such as salary and education level.

### Using the Job-Listings Feature

As the listings are pulled dynamically on each call, subscribers get the most up-to-the-minute search results. Subscribers can choose to save (or discard) listings for later access by pressing "five" when listening to a listing, and navigation through the listings is accomplished by using the "one" and "three" keys.

**For the blind, searching for job opportunities is a hurdle to employment. The NFB-NEWSLINE® job-listings feature helps them to reach the goal of vocational success.**

## Additional Ways NFB-NEWSLINE® can help your customers

NFB-NEWSLINE® allows those who cannot read conventional newsprint due to a visual or physical disability to access hundreds of state and national publications, enabling users to read important news stories and have a better understanding of our world. In interviews as well as on the job, having such access is essential to fully realized participation and success.

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To learn more about NFB-NEWSLINE®, please visit [www.nfbnewsline.org](http://www.nfbnewsline.org). To apply for a subscription, individuals can fill out an application form on our Web site, write to [nfbnewsline@nfb.org](mailto:nfbnewsline@nfb.org), or call (866) 504-7300. In order to be eligible for NFB-NEWSLINE®, an individual must be a US resident who is legally blind or has a physical or learning disability that prevents the independent reading of newspapers.

### For More Information about NFB-NEWSLINE®:

Call (main help line): (866) 504-7300

or to call staff directly: (410) 659-9314 and their extension

E-mail: [nfbnewsline@nfb.org](mailto:nfbnewsline@nfb.org)

Visit: [www.nfbnewsline.org](http://www.nfbnewsline.org);

[www.nfbnewslineonline.org](http://www.nfbnewslineonline.org)



For questions regarding NFB-NEWSLINE® operations, please write to Scott White, who directs the service, at [swhite@nfb.org](mailto:swhite@nfb.org), or call extension 2231.

Carylin Walton, NFB-NEWSLINE® specialist, can answer questions about eligibility, and can provide general service information. She can be reached at [cwalton@nfb.org](mailto:cwalton@nfb.org), or by phone at extension 2333.

Bob Watson, NFB-NEWSLINE®'s content manager, can provide assistance with content issues such as system problems and the addition of new publications to the service. Please e-mail Bob at [bwatson@nfb.org](mailto:bwatson@nfb.org), or call him at extension 2356.

Renee West, marketing and outreach manager for NFB-NEWSLINE®, can share ideas and information about promoting the NFB-NEWSLINE® service to your potential and existing customers. If you have marketing questions or require promotional materials such as brochures and application forms, please write to Renee at [rwest@nfb.org](mailto:rwest@nfb.org), or call her at extension 2411.

**Call us for assistance with the incorporation of NFB-NEWSLINE® and the job listings into your customers' vocational rehabilitation process!**