

UTAH SCHOOLS FOR THE DEAF AND THE BLIND

742 Harrison Blvd., Ogden, Utah 84404
Telephone (801) 629-4702 Voice, (801) 629-4701 TTY
Salt Lake Telephone (801) 464-2000 Voice, (801) 464-2001 TTY
Toll Free in Utah 1-800-990-9328

Announces
the Position of
Educational Technology Specialist

Location: Utah Schools for the Deaf and the Blind
742 Harrison Blvd.
Ogden, UT 84404

Announcement No. 82-16
Schedule B
DPR 50265

JOB SUMMARY Works collaboratively with faculty and staff of USDB to support student learning through learning design and the use of technology. This includes partnering with faculty in the learning design process to make the best uses of available teaching methods and in the best uses of technology to enhance student learning; supports on campus and online courses through the creation of web sites, supports the use of the course management system, and develops audio visual learning objects; supports faculty and staff use of other communication technologies; explores new technologies that can support student learning. Includes supporting faculty, staff, and student use of learning technologies through training and tutorials, troubleshooting, and providing other support services. Demonstrates professional ethics; conforms to school policies, including attendance, absences, and evaluations; improves professional competence through participation in staff development activities and other professional growth activities; performs other duties as assigned. Frequent travel to various school sites is required. Occasional travel with overnight stays is also required.

QUALIFICATIONS Experience in web design; web-based course management and/or content management systems; familiarity with graphic design principals; understanding of various operating systems, file structures, file formats, and protocols. Strong verbal and/or and written communication skills; excellent organizational and project management skills; commitment to maintaining a high level of customer service; capacity to thrive in a team-oriented environment. Knowledge of current instructional theories for collaborative learning with web-based tools; streaming audio and video, podcasting, and social network tools. Ability to interpret faculty and student needs and produce instructional materials; train and support students, faculty, and staff in the use of learning technologies; proven ability to adapt and learn new procedures and software programs; capacity to be enterprising, diplomatic, and proactive at solving problems. Frequent travel is required, occasionally with overnight stays. Must be willing and able to travel to various school sites as required. In order to drive a state vehicle, incumbent must possess and maintain a valid Utah driver license and clean driving record. He/she will be subject to the Driver Eligibility standards found at the following link: <http://www.rules.utah.gov/publicat/code/r027/r027-007.htm#T3>. Successful completion of criminal background check is required for this position.

SALARY AND BENEFITS \$18.70 - \$22.00 per hour, based on experience. This position is eligible for a full benefits package including medical, dental, life and long-term disability insurance, a retirement plan, paid leave to include annual, sick, and holiday pay, and other valuable benefits. The State requires employees to receive their pay through direct deposit or on a payroll debit card account.

ASSIGNMENT PERIOD This is a full-time, twelve month per year position. Work schedule Monday through Friday, 8:00 a.m. to 5:00 p.m.

OPENING DATE: December 14, 2016

CLOSING DATE: December 19, 2016

HOW TO APPLY: To be considered for this position, you must register and submit an electronic application and resume on the Utah State Jobs website at <http://statejobs.utah.gov>. **The job number for this recruitment is 10877.** The State of Utah is an equal opportunity employer. Hiring is done without regard to race, color, religion, national origin, sex, sexual orientation, gender identity, age or disability. The State provides reasonable accommodations to the known disabilities of individuals in compliance with the Americans with Disabilities Act. For accommodation information or if you need special accommodations to complete the application process, please contact the Department of Human Resource Management at (801) 538-3025 or TTY (801) 538-3696. The State of Utah, Executive Branch, participates in the Federal Employment Eligibility Verification Program (E-Verify). If hired, your continued employment will be contingent upon confirmation of your employment eligibility through the E-Verify Program.