*www.aidb.org*

*P. O. Box 698 • Talladega, Alabama 35161*

*Established 1858*

# POSITION AVAILABLE

#### R-3385 Reference # 5229463

### Posting Date: August 16, 2016

**AIDB is sensitive to the needs of individuals who are Blind or Visually Impaired and/or Deaf or Hard of Hearing and for qualified applicants and employees will make reasonable accommodations.**

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**POSITION:     Braille Instructor (260 Day Program)**

**Structured Discovery Program / Office of Field Services, Birmingham Regional Center**

**POSITION REQUIREMENTS:**

* **Must have obtained a bachelor's degree in Vision Rehabilitation Therapy or related field; certification in teaching of the visually impaired; or have documentation of at least one year of successful experience in teaching Braille.**

**OR**

* **Must have successfully completed a Structured Discovery Program and demonstrate knowledge of the Structured Discovery philosophy and means by which Braille instruction is integrated into core curriculum components.**
* **Must know how to read the Braille code and how to write Braille using a slate and stylus.**
* **Must demonstrate competency in Braille by scoring 90% on the AIDB Braille Skills Assessment within the first 120 days of employment.**
* **Must obtain the Library of Congress National Library Service in Unified English Braille Transcriber Certification within twelve (12) months of employment date.**
* **Must have a demonstrated good past attendance record.**
* **Must illustrate the ability to establish and maintain effective working relationships with staff; consumers and their families; program graduates; peer Braille instructors; advisory groups; and agencies such as the Alabama Department of Rehabilitation Services along with contemporary Structured Discovery Programs.**
* **Must demonstrate maturity, self-motivation and the ability to exercise sound judgment.**
* **Must illustrate outstanding oral, written, and interpersonal communication skills.**
* **Must either possess or develop an understanding of cultures and needs of persons who are deaf, blind or deafblind, ensuring all actions and decisions demonstrate a respect for and value of persons with sensory loss.**
* **Must be computer literate and skilled in using Microsoft Office Suite.**
* **The successful applicant must submit to a criminal history background information check including, but not limited to, FBI and ABI record repositories.  Upon offer of employment, the applicant must present a non-refundable fee of $49.65 and appear for scheduled fingerprinting appointment.**

**PERFORMANCE RESPONSIBILITIES:**

* **Conduct Braille student pre/post assessments, focusing on the Structured Discovery student's long/short-term needs grounded in nonvisual techniques; cognitive problem solving; and concerted strategies for clarifying attitudes and raising expectations surrounding blindness.**
* **Based on said assessment and continued evaluation, provide individualized Braille instruction and consultation for Structured Discovery Program participants.**
* **Prepare lesson plans inclusive of sequential and meaningful instruction geared to the student's assessed needs; Individualized Employment Plan and/or Personal Futures Plan; functioning and motivational levels.**
* **Prepare and use equipment and materials for the development of Braille skills, following the Structured Discovery curricula and philosophy.**
* **Integrate other Structured Discovery curricula core components (Orientation & Mobility, Assistive Technology, Independent Living, Residential Living, etc.) into lessons and Braille tasks.**
* **Participate in cross-training in other Structured Discovery curricula core components (Orientation & Mobility, Assistive Technology, Independent Living, Residential Living).**
* **Document Structured Discovery participant attendance and progress daily in written reports.**
* **Manage an orderly classroom conducive to learning.**
* **Use Gentry Referral Information Net (GRIN), maintaining student progress and monthly reports.**
* **Provide in-service to AIDB and Structured Discovery staff as needed.**
* **Participate in Structured Discovery Strategic Planning to provide a continuum of services aligning with AIDB’s efforts to design innovative instructional programs to meet the unique and changing education and rehabilitation needs of students, consumers and families.**
* **Educate through marketing/public relations to enhance/expand Structured Discovery.**
* **Participate in departmental, inner-agency and campus-wide faculty/committee meetings, state/national meetings, workshops, presentations, conferences and consumer groups, sharing information and best practice methodology to internal/external audiences.**
* **Review/update the Structured Discovery curriculum as necessary.**
* **Demonstrate professionalism in behavior and dress that serves as a role model, setting a good example for Structured Discovery participants and aligning with the AIDB culture.**
* **Perform other duties as assigned.**

**SALARY: $32,898 - $48,054 Scale MR Rank 5A (HS and Structured Discovery Program Completion)**

**$35,404 - $53,696 Scale MR Rank 5B (BS- Class B Certification)**

**$37,082 - $56,201 Scale MR Rank 5M (MS- Class A Certification)**

**(260 Days)**

***Direct deposit is required.***

***This is an exempt position, and is  not subject to overtime and/or compensatory time provisions of the Fair Labor Standards Act.***

**DEADLINE FOR APPLICATION:   Open Until Filled**

**This position is funded by a grant award, funded by revenue generated, necessary for compliance or provides direct service delivery.**