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To Whom It May Concern: Re: Application for Customer Service position

I am submitting my resume in response to the Customer Service position published OR announced on your career website of LG&E KU. I have read about the skills and capabilities essential for the Customer Service field and the requirements,I am extremely interested in

joining your well- recognized organization. In addition, I have even attached my resume with this letter.

I am highly interested in working with your organization and therefore, I request you to consider my resume for the applied position of Customer Service Representative. I believe that my experience in customer service will contribute to your company’s success. I assure you that I can skillfully surpass your expectations.

I look forward to meeting you in person and have a further discussion regarding the posted responsibilities. Please feel free to call me on theabovementionedphonenumberoremailaddressasper your convenience.

Respectfully,

Your name typed here