**2024 NFB of Maryland Convention Career Fair**

**Instructions for Job Seekers**

**Expect Much - Give Much - Get Much**

Welcome to the 2024 NFB Maryland Convention Career Fair, run by the NFB MD Employment Committee. Here is information on the employers, the layout, basic instructions for you, and other helpful information.

The Career Fair is on Friday, February 16, 2024 from 1 pm – 4 pm

Lindsay Ballroom B and C (2nd floor)

**Basic instructions: before, during, and after the career fair:**

1. You are encouraged to pre-register but walk ins are welcome. All job seekers are expected to bring copies of their updated resume.

2. When you enter the room, provide your name and email to the committee member at the door. We will have some committee members there to direct you and give you information. You can bring a guide if needed.

3. Research the employers of interest to you ahead of time so that you are prepared to ask employment-related questions.

4. Be prepared to talk to the employers about the jobs they have available and how you would be a good fit for each job. Schedule follow up calls or informational interviews as needed.

5. If you are not ready for permanent employment, ask about summer work and college internships instead.

6. If you are exploring career possibilities, have specific questions about the jobs each employer offers and what kind of higher education or training they recommend.

7. Always dress as if you are actively looking for a job. You only have one chance to make a good first impression, and an employer may remember your poor appearance.

8. Get each employer’s contact information and send them an email within a few days, thanking them for the time they spent with you. This will definitely help you stand out.

9. If you are interested in a job, follow up, and keep following up. Do not sit back and expect the employers to contact you. Employers hire active individuals who take the initiative, and this is an opportunity to demonstrate your resourcefulness.

10. If you are attending as a rehabilitation professional, please identify yourself as such and that you and your clients follow up with the employers.

**The Employers:**

All employers will be in the same room. They will be at tables arranged alphabetically clockwise or left to right. There will be signs on each table in the top, front right corner showing the name of the company in large print and Braille. You can start anywhere in the room or skip employers if needed.

Employers include:

AdNet

Blind Industries & Services of Maryland (BISM)

Commodity Futures Trading Commission

Department of Homeland Security (DHS)

--DHS Transportation Security (TSA)

--DHS Federal Emergency Management (FEMA)

--DHS Cyber Security & Infrastructure Security

--DHS Customs & Border Protection

Department of Justice (DOJ)

Federal Aviation administration

Maryland Department of Education

Maryland State Library for the Blind & Print Disabled

Motor Vehicle Administration

National Federation of the Blind

National Security Agency (NSA)

Prospect Airlines

100.7 the Bay Radio

**Resource Links to Help Prepare:**

* [Getting Started with Employment Networking](https://nfbmd.org/node/530) <https://nfbmd.org/node/530>
* [Technology Training on Digital Contact Business Cards and Networking Strategies https://nfbmd.org/node/529](Technology%20Training%20on%20Digital%20Contact%20Business%20Cards%20and%20Networking%20Strategies%20%20https://nfbmd.org/node/529%20)
* [Tips for Job Search Networking](https://nfbmd.org/node/533) <https://nfbmd.org/node/533>
* [Networking at a career fair](https://nfbmd.org/node/534) <https://nfbmd.org/node/534>
* [Prepare for a Job Fair & Stand Out](https://www.youtube.com/watch?v=lJpXNBJx_rA) (Video) <https://youtu.be/lJpXNBJx_rA>
* Job Fair Advice: How to use your time to get an interview (Video) <https://youtu.be/LI_WmATfgFg>

Additional information about NFB MD 2024 convention and the Agenda in multiple formats can be found at:

<https://www.nfbmd.org/convention/2024>

If you have questions about the Career Fair, please email the Employment Committee at [nfbmd.employmentcommittee@gmail.com](mailto:nfbmd.employmentcommittee@gmail.com) or you may call Judy Rasmussen at 240-380-8663.