



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF SERVICES FOR BLIND PERSONS
EDWARD F. RODGERS II
DIRECTOR

MIKE ZIMMER
DIRECTOR

VENDING FACILITY AGREEMENT

Bureau of Services for Blind Persons Business Enterprise Program

AUTHORITY: P.A. 260 of 1978, as amended

COMPLETION: Mandatory

PENALTY: No License will be issued without agreement and signature.

Dept. of Licensing and Regulatory Affairs will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, handicap, or political beliefs.

Operator (ID, Last Name, First Name)	Date of Agreement
458 Roxanna Mann	05/13/2015

Facility (ID, Name)	Agreement Number
32 General Office Bldg Cafeteria	1318

This AGREEMENT, entered into by and between the Bureau of Services for Blind Persons Business Enterprise Program Business Enterprise Program, (hereinafter designated as the Bureau) , Michigan; and a blind person ,hereinafter designated as the Operator, as specified above.

- I. The Bureau agrees to:
 - a) determine and install the equipment needed for each location, for use of the operator, inventoried equipment and fixtures in the amount specified on the inventory list provided (Attachment A);
 - b) assist operator to maintain, or cause to be maintained, all Bureau owned equipment or replacement of said equipment when worn out or obsolete;
 - c) furnish each new facility with an initial merchandise inventory estimated to be needed for a two week period in the amount specified on Attachment B;

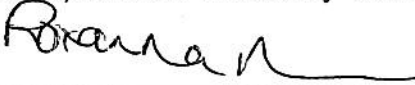
- d) furnish each facility with the initial inventoried supplies needed to run the location successfully in the amount specified on Attachment C;
- e) retain at all times title to and ownership of said described equipment, fixtures, beginning merchandise inventory and supplies in (a), (b), (c) and (d) above.

II. The Operator must agree to the following:

- a) to pay to the Bureau, as a service charge, 10 percent (10%) of business net profits per month for the period commencing immediately at the time this agreement goes into effect and until operations terminates, by agreement date;
- b) to conform to all Bureau program rules, regulations, procedures and the terms of the agreement
- c) obtain and maintain a general comprehensive liability insurance policy and, if the operator hires employees, obtain and maintain workers' disability compensation coverage;
- d) admit duly authorized representatives of the Bureau to the vending facility and cooperate with them in connection with their official duties and responsibilities;
- e) to keep the equipment clean, sanitary, orderly, merchandise well displayed and operate the vending facility in accordance with all applicable health laws and rules;
- f) furnish all reports as the Bureau may require from time to time by specified due date;
- g) sell only those types of merchandise itemized on Attachment D unless written permission to sell additional types of merchandise is obtained from the Bureau;
- h) to maintain free of indebtedness all Bureau owned equipment, fixtures, merchandised inventory and supplies described in 1 (a), (b), (c) and (d) above. Also pay for all merchandise purchased within the terms of credit policies of suppliers;
- i) conform to the hours of operation, listed on Attachment E, as fixed by the Bureau, after consultation with the operator and the Agency having charge of the property;
- j) participate in the in-service training programs provided;
- k) make no additions or alterations to the stand without prior written approval of the Bureau, this includes additional equipment.

III. The operator by signing this Agreement, states that the promulgated rules, regulations and procedures of the Bureau pertaining to this vending facility have been read and explained to him/her and that he/she accepts such rules, regulations and procedures as a part of this agreement and will conform to them.

IV. By mutual agreement, either party may terminate this Agreement, at any time by giving a 30 day notice in writing. The agreement expires on 1/1/16, unless mutually extended by the parties in writing.


Roxanna Mann, Operator

4.23.15
Date


Witness

4-23-15
Date


Cheryl Heibeck, Acting BEP Manager

4-24-2015
Date


Witness

4/24/2015
Date

Bureau of Services for Blind Persons/Business Enterprise Program

This Agreement and attachments shall be finalized and all attachments shall be verified and agreed upon ten (10) business days after the commencement date of the agreement, as listed above.



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Attachment A- Equipment Inventory Value

VENDING FACILITY AGREEMENT

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COMPLETION: Mandatory

PENALTY: No License

Operator (ID, Last Name, First Name) Date of Agreement
458 Roxanna Mann 05/13/2015

Facility (ID, Name) Agreement Number
32 General Office Bldg Cafeteria 1318

Site ID	Site Name	Equipment Inventory
1632	Anderson House Office Building	\$92,300.00
1629	Capitol BLDG Vending	\$4,258.50
32	General Office Building Cafeteria	\$129,851.21
798	Lansing City Hall	\$15,185.00
1668	Michigan State Police Photo Lab	\$5,115.00
1631	State Capitol Building	\$13,040.00
775	Washington Square	\$4,650.00
38	Grand View Building	\$20,338.00

A detailed equipment list is attached for each site.

Roxanna Mann
Roxanna Mann, Operator

4.23.15
Date

Nicholas Rose
Nicholas Rose, BEP Promotional Agent

4.23.15
Date



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Attachment B- Estimated Merchandise Inventory Value

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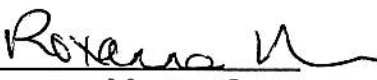
PENALTY: No License

Operator (ID, Last Name, First Name) Date of Agreement
458 Roxanna Mann 05/13/2015

Facility (ID, Name) Agreement Number
32 General Office Bldg Cafeteria 1318

Site ID	Site Name	Inventory Date	Estimated Inventory Value
1632	Anderson House Office Bldg	05/13/2015	\$15,500.00
1629	Capitol BLDG Vending	05/13/2015	\$583.00
32	GOB Cafeteria	10/14/2011	\$4,562.00
798	Lansing City Hall	05/13/2015	\$320.00
1668	MSP Photo Lab	04/01/2015	\$0.00
1631	State Capitol Building	05/13/2015	\$0.00
775	Washington Square	05/13/2015	\$120.00
38	Grandview Building	05/13/2015	\$1719.00

A detailed product list is attached for each site.


Roxanna Mann, Operator

4.23.15
Date


Nicholas Rose, Promotional Agent

4.23.15
Date



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Attachment C- Estimated Supplies Inventory Value

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Operator (ID, Last Name, First Name) Date of Agreement
458 Roxanna Mann 05/13/2015

Facility (ID, Name) Agreement Number
32 General Office Bldg Cafeteria 1318

Site ID	Site Name	Supplies Value
1632	Anderson House Office Bldg.	\$0.00
1629	Capitol BLDG Vending	\$0.00
32	GOB Cafeteria	\$0.00
798	Lansing City Hall	\$0.00
1668	MSP Photo Lab	\$0.00
1631	State Capitol Building	\$0.00
775	Washington Square	\$0.00
38	Grandview Building	\$0.00

Roxanna Mann
Roxanna Mann, Operator

4.23.15
Date

Nicholas Rose
Nicholas Rose, Promotional Agent

4.23.15
Date



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Attachment D- Permissible Merchandise for Sale

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COMPLETION: Mandatory

PENALTY: No License

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Operator (ID, Last Name, First Name)	Date of Agreement
458 Roxanna Mann	05/13/2015
Facility (ID, Name)	Agreement Number
32 General Office Bldg Cafeteria	1318

Site ID	Site Name	Types of Merchandise
1632	Anderson House Office BLDG	Snacks, hot and cold drinks, Deli, MSU Ice Cream
1629	Capitol BLDG Vending	Beverages and snacks.
32	GOB Cafeteria	Hot/Cold Drinks, Entrees, Snacks
798	Lansing City Hall	snacks, hot and cold beverages, packaged sandwiches
1668	MSP Photo Lab	Snacks and cold beverages
1631	State Capitol Building	Pop, Snacks, Deli Sandwiches, Breakfast Sandwiches, Coffee

Attachment D

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775 Washington Square
38 Grandview Building

snack, cold beverage,
Packaged sandwiches,
snacks, cold beverage,

I hereby agree to sell only those types of merchandise itemized above, unless written permission to sell additional types of merchandise is obtained from the Bureau.


Roxanna Mann, Operator

4.23.15
Date


Nicholas Rose, Promotional Agent

4.23.15
Date



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Attachment E- Hours of Operation

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Business Enterprise Program

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COMPLETION: Mandatory

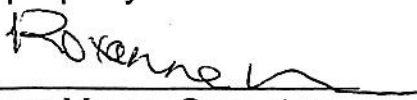
PENALTY: No License

Operator (ID, Last Name, First Name) Date of Agreement
458 Roxanna Mann 05/13/2015

Facility (ID, Name) Agreement Number
32 General Office Bldg Cafeteria 1318

Site ID	Site Name	Hours of Operation
1632	Anderson House Office Bldg	7 -4 Mon - Friday
1629	Capitol BLDG Vending	7:30-4 M-F, 10-4 Sat
32	GOB Cafeteria	M-F 7-4
798	Lansing City Hall	7:00 AM - 4:30 PM M-F
1668	MSP Photo Lab 24 hours	24/7
1631	State Capitol Building	8-4 M-F, 10-4 Sat
775	Washington Square	7:00 a.m. -9:00 p.m. M-F
38	Grandview Building	M-F 7-5

I agree to conform to the hours of operation, listed above as fixed by the Bureau , after consultation with the operator and the Agency having charge of the property.


Roxanna Mann, Operator

4. 23.15
Date


Nicholas Rose, Promotional Agent

4 23 15
Date