

DATE* / /

MONTH DAY YEAR

PRINT LEGIBLY IN INK. FIELDS IN **RED** OR MARKED WITH AN * ARE MANDATORY

PERSONAL DATA

NAME* (Last)

NAME* (First) **MI**

ADDRESS* (Number) (Street) **(Apartment Number / Suite)**

CITY* **STATE *** **ZIP CODE**

FULL E-MAIL ADDRESS

PRIMARY PHONE NO. * - -

SECONDARY PHONE NO. - -

SOCIAL SECURITY NUMBER* - -

Do Not Use A P.O. Box

If hired, you will be required to furnish proof that you are legally authorized to work in the United States.

Are you legally able to work in the United States?* Yes No

Have you ever been employed by NJ Transit?* Yes No

Position Held: _____ When: _____

Do you have any relatives working for NJ Transit?* Yes No **If YES, PLEASE COMPLETE THIS SECTION**

NAME: _____ RELATIONSHIP: _____

JOB TITLE: _____ LOCATION: _____

RELATIVES WILL NOT BE EMPLOYED UNDER DIRECT SUPERVISION OF ONE ANOTHER NOR WILL THEY BE PLACED IN THE SAME DEPARTMENT IF, IN NJ TRANSIT'S OPINION, THIS COULD RESULT IN POTENTIAL CONFLICTS OF INTEREST.

EDUCATIONAL RECORD

HAVE YOU COMPLETED	Name, Street, City and State of School	Diploma/Degree or Credits Earned	Field of Study
High School* <input type="radio"/> YES or GED <input type="radio"/> NO	NAME _____ ADDRESS _____		
College* <input type="radio"/> YES <input type="radio"/> NO	NAME _____ ADDRESS _____		
College <input type="radio"/> YES <input type="radio"/> NO	NAME _____ ADDRESS _____		
Professional or Technical Schools <input type="radio"/> YES <input type="radio"/> NO	NAME _____ ADDRESS _____		
Graduate <input type="radio"/> YES <input type="radio"/> NO	NAME _____ ADDRESS _____		

NEW JERSEY TRANSIT IS AN EQUAL OPPORTUNITY EMPLOYER

EMPLOYMENT INTERESTS

ARE YOU WILLING TO WORK? (Fill in all that apply) Full-time Part-time Evenings Weekends

DATE AVAILABLE / / **MINIMUM SALARY ACCEPTABLE** \$, . Annually Hourly

JOB POSITIONS (Please indicate each position that you are applying for by checking the appropriate box next to that position.)

- | | | |
|--|---|--|
| <input type="radio"/> 002 - PT – Ticket Agent | <input type="radio"/> 201 - FT - Ticket Agent | <input type="radio"/> 312 - Accounting / Finance |
| <input type="radio"/> 003 - PT - Transit Information Clerk | <input type="radio"/> 202 - Laborer | <input type="radio"/> 313 - Nurse |
| <input type="radio"/> 101 - Machinist | <input type="radio"/> 203 - CAM (Rail Car Cleaner) | <input type="radio"/> 314 - Medical Technician |
| <input type="radio"/> 102 - Mechanic | <input type="radio"/> 204 - Bus Cleaner | <input type="radio"/> 315 - Public Relations |
| <input type="radio"/> 103 - Pipefitter | <input type="radio"/> 205 - Car Inspector (Train) | <input type="radio"/> 316 - Paralegal |
| <input type="radio"/> 104 - Bus Service Person | <input type="radio"/> 206 - Assistant Conductor | <input type="radio"/> 401 - Supervisor - Maintenance |
| <input type="radio"/> 105 - Bus Mechanic | <input type="radio"/> 208 - Train Dispatcher | <input type="radio"/> 402 - Supervisor - Operations |
| <input type="radio"/> 106 - Electrician | <input type="radio"/> 301 - Clerical | <input type="radio"/> 405 - Human Resources |
| <input type="radio"/> 107 - Electronic Technician | <input type="radio"/> 302 - Administrative/Secretarial | <input type="radio"/> 406 - Doctor |
| <input type="radio"/> 108 - Signal/Comm. Maintainer | <input type="radio"/> 306 - Marketing/Market Research | <input type="radio"/> 501 - Engineer |
| <input checked="" type="radio"/> 109 - Welder | <input type="radio"/> 308 - Customer Service Rep | <input type="radio"/> 603 - Architect / Draftsperson |
| <input type="radio"/> 110 - Boiler Operator | | <input type="radio"/> 602 - Information Systems |
| <input type="radio"/> 111 - Custodial / Janitorial | <input type="radio"/> 310 - Fare Inspector | <input type="radio"/> 999 - OTHER _____ |
| | <input type="radio"/> 311 - Police Communication Dispatcher | |
- ***Note: Do NOT use this application for Locomotive Engineer, Police Officer, or Bus Operator

After filling in one or more jobs/positions above that you are interested in, pick your first choice and insert the three digit number next to the job position into the Choice #1 box. Repeat for your second and third choices.

Choice #1 Choice #2 Choice #3

SKILLS & EXPERIENCES (Please indicate each skill and experience by checking the appropriate box next to that skill or experience.)

- | | | |
|--|--|--|
| <input type="radio"/> S101 - MS Access | <input type="radio"/> S121 - Basic | <input type="radio"/> E208 - Bus/Heavy Equipment Driver |
| <input type="radio"/> S113 - MS Office | <input type="radio"/> S122 - Cobol | <input type="radio"/> E209 - Truck Driver |
| <input type="radio"/> S114 - MS Excel | <input type="radio"/> S123 - SQL | <input type="radio"/> E210 - Auto Mechanic |
| <input type="radio"/> S115 - MS Project | <input type="radio"/> S124 - Visual Basic | <input type="radio"/> E211 - Bus Mechanic |
| <input type="radio"/> S116 - MS Word | <input type="radio"/> S125 - Hyper Text Markup Language (HTML) | <input type="radio"/> E212 - Diesel/Heavy Equipment Mechanic |
| <input type="radio"/> S117 - MS Power Point | <input type="radio"/> S131 - MS Windows Operating Systems | <input type="radio"/> E213 - Supervisory |
| <input type="radio"/> S118 - WordPerfect Software | | <input type="radio"/> E214 - Clerical |
| <input type="radio"/> S191 - OTHER Database Software | <input type="radio"/> S132 - Unix OS | <input type="radio"/> E216 - Administrative/Secretarial |
| <input type="radio"/> S192 - OTHER Operating Systems | <input type="radio"/> S136 - MVS OS | <input type="radio"/> E217 - Project Manager |
| <input type="radio"/> S194 - OTHER Programming | <input type="radio"/> E201 - Electrical Industrial/Residential | <input type="radio"/> E218 - Medical |
| <input type="radio"/> S193 - OTHER Software | <input type="radio"/> E202 - Electronics | <input type="radio"/> E219 - Operations |
| <input type="radio"/> S111 - AutoCAD | <input type="radio"/> E203 - HVAC | <input type="radio"/> E220 - Legal/Paralegal |
| <input type="radio"/> S105 - Oracle | <input type="radio"/> E204 - Plumbing | <input type="radio"/> E221 - Typing Speed <input type="text"/> <input type="text"/> <input type="text"/> WPM |
| <input type="radio"/> S103 - JAVA | <input type="radio"/> E205 - Machine Operator | <input type="radio"/> E207 - Stenography <input type="text"/> <input type="text"/> <input type="text"/> WPM |
| <input type="radio"/> S102 - Sybase/C++ | <input type="radio"/> E206 - Customer Service | <input type="radio"/> E291 - OTHER |

What led you to apply to NJ Transit? Ad Agency Job Fair Walk-in Employee Internet Other

Please specify the Ad, Agency, Job Fair, Walk-in, Employee, Internet, Other: _____

APPLICANT HISTORY

PLEASE COMPLETE FOR THE PAST SEVEN YEARS, STARTING WITH CURRENT OR MOST RECENT EMPLOYMENT.
FIELDS IN **RED** OR MARKED WITH AN ASTERISK (*) ARE MANDATORY

CURRENT OR MOST RECENT	FROM DATE*	MONTH	/	YEAR	SALARY \$,		.	
	TO DATE*		/							
Employer's Name* _____										
Employer's Address* _____ Work Hours _____										
Employer's City* _____ State* _____ Zip Code _____										
Job Title* _____ Name Under Which Employed _____										
Job Duties and Responsibilities* _____										
Supervisor's Name* _____ Supervisor's Title _____ Supervisor's Phone No. _____										
Reason For Leaving* _____										

DATES	FROM DATE	MONTH	/	YEAR	SALARY \$,		.	
	TO DATE		/							
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APPLICANT HISTORY

DATES

FROM DATE

 /

 YEAR

TO DATE

 /

 YEAR

SALARY \$

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Annually Hourly

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Employer's City _____ State _____ Zip Code _____
Job Title _____ Name Under Which Employed _____
Job Duties and Responsibilities _____
Supervisor's Name _____ Supervisor's Title _____ Supervisor's Phone No. _____
Reason For Leaving _____

LICENSE INFORMATION

DRIVER'S LICENSE NO.*														STATE*		CLASS*		ENDORSEMENTS		

Expiration Date*:

License Currently Suspended or Revoked?* Yes No

APPLICANT'S CERTIFICATION, AGREEMENT & AUTHORIZATION

I hereby certify that the foregoing statements are true, complete and correct to the best of my knowledge and belief and are made in good faith. I understand that if I provide any misleading or incorrect information during the employment process it may render this application void and result in my immediate termination if the misleading or incorrect nature of the information is discovered if and after I am employed. I hereby authorize my former employers to release any information they may have concerning my employment with them and hereby release NJ TRANSIT (hereinafter the "Company") and all previous employers listed above from all liability whatsoever that may ensue from providing or securing this information. I further authorize representatives of the Company to take all reasonable actions to verify any and all information contained herein and to obtain and review any and all disciplinary records of any sort that may exist concerning me. If the Company employs me, I agree to conform to the rules and regulations of the Company. I understand that if I am employed in a position not covered by a labor agreement, my employment will be "at will", and that my employment can be terminated at any time, with or without cause and with or without advance notice, by either the Company or myself. I understand that if I am employed in a position covered by a labor agreement and successfully complete the probationary period prescribed by such agreement, NJ TRANSIT may terminate my employment in accordance with the provisions of the applicable labor agreement. It is the Company's policy to hire and promote without regard to race, color, creed, sex, age, national origin, religion, veteran status, handicap and sexual orientation or any other status protected by law. I agree that I will support such a policy if the Company employs me. I understand and agree that all employment offers are contingent upon successful completion of the pre-employment process that includes a comprehensive background check, including criminal history and driving record check, and an employment physical that may include a test to determine the presence of drugs and/or alcohol in my body.

I understand that the checkbox that follows and printed name below act as my signature*:

DATE* / /

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