**MINUTES: Linn-Benton Chapter of the NFB - November 2016 \*\*\*\***

**First Alternative Meeting Room 10am to 12pm**

**Present at the meeting were;**

**Kristen Jocums, Lynne Brown, Lori Ritter, Jazzy Ritter, Carolyn Gardner,**

**SallyUtt and John Gardner (by phone)**

**1. Old Business**

**Minutes**

**We agreed that the secretary will resend the September minutes along with the November minutes, to be accepted at the December meeting.**

**Treasurer’s Report -**

**There is currently $154 in our account. We got $52 from the State Convention raffle, with our Dutch Brothers gift card. Sally motioned to approve the report, and Lynne seconded the motion, and the Treasurer’s Report was accepted.**

**\*Do to difficulty with transportation to attend our monthly meetings, Robert Jaquiss has decided to leave our chapter and become a “member at large”. (We’ve been missing him since we had to move our meetings from the MOC to the First Alternative North Store.)**

**2.Dark Café**

**We did not get our funding through NFB.**

**\*Kristen will submit our grant proposal to the State Affiliate.**

**\*We are not sure now, whether we should go ahead with a video. John will find out how much it will cost to make one, if we decide to proceed with one..**

**\*We will seat 48 people, at 6 tables. Kristen will check with Special Occasions for tables and chairs.**

**\*We can count on 30 canes and 25 sleep shades from the Portland Commission for the Blind**

**\*Carolyn will gather together the sleep shades from our Dark Café last winter, along with those collected from their airplane travels.**

**\*Carolyn and Lynne have successfully set up a pay pal account through the State Affiliate website, which can be linked to in our Dark Café flyer.**

**We still need to work out the printing of the tickets, and how a menu choice will be selected when the ticket is purchased. \*Kristen will work with Kirk from the State Affiliate to create this.**

**We need to make our two menu choices, and, do we want beer along with wine ? And punch? \*Carolyn and Sally will work on the menu.**

**\*John will check on the cost of the wine.**

**Advertising for the event;**

**\*Kristen and Carolyn are working with Zonta**

**\*Arona is working with the Elks**

**\*John will work with the Rotary Club**

**``Organizations may sponser ½ table (4 seats) for $500.)**

**\*Lori will put up our flyer on one of the Hospital’s Facebook pages.**

**\*John and Carolyn’s daughter-in-law will create a Facebook page for our NFB chapter. If she can’t right now, then Lynne will do this.**

**Stations and Flow**

**\*\*The event will be from 6 – 9pm**

**Stations; gadgets and low tech, braille, cane travel, technology**

**How will we move people through the stations?**

**Our guests will be issued a cane and sleep shades when they check in.**

**``We need volunteers to help with the stations**

**\*Lori, Carolyn, and Sally will be on the flow and stations committees**

**\*Kristen and Robert will lead the cane travel**

**\*John will oversee the technology station**

**\*Jazzy will do some reading at the braille station**

**We will try to find a blind entertainer for during the dinner**

**We will use our next meeting as a “dry run” for the Café.**

**\*Kristen will resend out the corrected electronic flyer**

**Tech Corner**

**Sally shared info about the “rotor” on the Iphone, which is available when using voiceover.**

**Next Meeting**

**We will meet next on Saturday Dec 17, from 10:00am to 12:00pm, at View Plus. This will give us a chance to plan out the space and flow for the Dark Café. It will also be our holiday gathering, so everyone is encouraged to bring some holiday cheer in the form of food!**

**Respectfully submitted,**

**Sally Utt**