STATE OF SOUTH CAROLINA

Commission for the Blind

1430 Confederate Avenue

Columbia, SC 29201

<https://www.careers.sc.gov>

INVITES APPLICATIONS FOR THE POSITION OF:

Older Blind Program Counselor

An Equal Opportunity Employer

THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND THE AGENCY. THIS DOCUMENT DOES NOT CREATE ANY CONTRACTUAL RIGHTS OR ENTITLEMENTS. THE AGENCY RESERVES THE RIGHT TO REVISE THE CONTENT OF THIS DOCUMENT, IN WHOLE OR IN PART. NO PROMISES OR ASSURANCES, WHETHER WRITTEN OR ORAL, WHICH ARE CONTRARY TO OR INCONSISTENT WITH THE TERMS OF THIS PARAGRAPH CREATE ANY CONTRACT OF EMPLOYMENT.

**OPENING DATE:** 10/18/18 **CLOSING DATE:** Continuous

**JOB TITLE:** Older Blind Program Counselor **CLASS CODE:** GA50

**POSITION NUMBER:** 60026770 **SLOT NUMBER:**

**STATE SALARY RANGE:**

$32,838.00 - $60,760.00 Annually **AGENCY HIRING RANGE - MIN:**

**AGENCY HIRING RANGE - MAX:**

**LOCATION:** Greenville County, South Carolina

**JOB TYPE:** FTE - Full-Time

**NORMAL WORK SCHEDULE:** Monday - Friday (8:30 - 5:00)

**RESIDENCY REQUIREMENT:**

**RESIDENCY REQUIREMENT SPECIFICS (IF ANY):**

**AGENCY SPECIFIC APPLICATION PROCEDURES:**

Please apply online. Contact 803-898-7297 if you need assistance completing your application.

**JOB RESPONSIBILITIES:**

Determines eligibility, designs and implements specialized programs of rehabilitation services for the older blind in a multi-county district surrounding Greenville county. Provides necessary rehabilitative services to include, but not limited to, counseling and guidance, low vision assessments, and adjustment training for consumers and their families.

**MINIMUM AND ADDITIONAL REQUIREMENTS:**

A bachelor's degree and professional experience in human services or social services programs.

**PREFERRED QUALIFICATIONS:**

Master's Degree in Social work or Rehabilitation Counseling. Experience in blind rehabilitation and/or aging services is highly desirable.

**ADDITIONAL COMMENTS:**

Considerable knowledge of the ability to work with older adults with disabilities. Ability to communicate effectively. Ability to deal courteously and effectively with the public. The location of this position is located in the Greenville District Office. Supervisor is available on a routine basis in person and also by way of telephone or e-mail. Employee will be responsible for meeting all designated productivity standards in a quality manner with minimal supervision. Travel may be required and occasional overnight stays may be required.

\*\*The entire application history should be included on the application. All sections under the Work Experience portion of the application must be completed. If the information is not listed, then your application may be considered incomplete. The words "See Resume" are not acceptable. A resume may not be substituted for the completed application. Your employment history should include volunteer work, military time and any time spent unemployed.\*\*

**The South Carolina Commission for the Blind provides affirmative action and equal opportunity in employment for all qualified persons regardless of race, color, veteran status, genetic information, sex -including the basis of pregnancy, childbirth, or related medical conditions, national origin, age, religion, disability or any other protected category.**

APPLICATIONS MAY BE OBTAINED AND FILED ONLINE AT: Job #82565

careers.sc.gov OLDER BLIND PROGRAM COUNSELOR

OR LG

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Older Blind Program Counselor Supplemental Questionnaire

\* 1. Stop! All sections under the Work Experience portion of the application must be completed to include: Dates of Employment, Employer Name, Position Title, Address, Supervisor's Name, Phone Number, Website, Permission to Contact Employer field, Hours per week, and Number of Employees Supervised. If these sections are not completed, your application may be considered incomplete. The words "See Resume" are not acceptable. A Resume may not be substituted for your completed application. Your employment history should include volunteer work, military time and any time spent unemployed. Have you completed the entire application?

(Checkbox) Yes (Checkbox) No

\* 2. Do you have a Bachelor's Degree and professional experience in Human Services or Social Services programs?

(Checkbox) Yes (Checkbox) No

\* 3. Do you have a Master's degree in Social work or Rehabilitation Counseling?

(Checkbox) Yes (Checkbox) No

\* 4. Do you have experience in blind rehabilitation and/or professional aging services?

(Checkbox) Yes (Checkbox) No

\* 5. If you answered "YES" to the above question, please tell us about your experience below. If you answered "NO" to the above question, type N/A below.

\* 6. Do you have experience in blind rehabilitation with the senior population?

(Checkbox) Yes (Checkbox) No

\* 7. If you answered "YES" to the above question, please tell us about your experience below. If you answered "NO" to the above question, type N/A below.

\* 8. How did you find out about the vacancy? Please be specific.

\* Required Question