

TRANSPORTATION EQUITY WORKGROUP APPLICATION FAQ

1. Who can be on the Transportation Equity Workgroup?

Community members who are affiliated and nominated by a community-based organization, group, coalition and/or network who identify as and serve the populations identified by [Resolution 31773](#)—communities of color, low-income communities, immigrant and refugees communities, people living with disabilities, people experiencing homelessness or housing insecurity, LGBTQ people, women and girls, youth and seniors—can apply for a seat on the Transportation Equity Workgroup, which will consist of up to 10 member seats.

2. Can an individual apply for a seat on the Transportation Equity Workgroup?

No, individuals who are members of the general public and who do not identify with nor are affiliated and nominated by a community-based organization, group, coalition and/or network serving populations identified in Resolution 31773 are not eligible for a seat on the workgroup.

3. Can a coalition apply for a seat on the Transportation Equity Workgroup?

Yes, coalitions who serve populations identified by Resolution 31773 can apply for one seat on the Transportation Equity Workgroup. Coalitions will be asked to identify in their application the specific coalition member and which organization within the coalition they work for and that will be applying for a seat on the Transportation Equity Workgroup. That representative will then represent the coalition as a whole and not solely their own organization. Further, no additional seats for that organization will be allotted.

4. How will you confirm that an individual applying is affiliated with an agency, network or coalition?

Potential applicants for the Transportation Equity Workgroup will need to submit the nomination form included in the application. The nomination form will need to be completed by your affiliated organization, and also requests another person the organization designates as an alternative in the event the primary workgroup member is unable to finish their one-year term commitment.

5. What happens if I am unable to finish my term on the Transportation Equity Workgroup?

The nomination form requests that your affiliated organization include another person the organization nominates as an alternative in the event the primary workgroup member is unable to finish their one-year term commitment. The alternative person does not need to submit a separate application, but we recommend that the agency nominates someone who has the desired qualifications listed in the Application Guidance Document.

6. Our group or coalition is not a registered 501(c)3, are we still able to apply for a seat on the Transportation Equity Workgroup?

Yes, your group or coalition does not have to be a registered 501(c)3 to apply for a seat on the workgroup. The applying group or coalition can be an established volunteer or neighborhood group, have a fiscal sponsor, etc., and must serve the populations identified by Resolution 31773. If you are still unsure on whether your group or coalition would be eligible to apply, please email your question to transportationequity@seattle.gov.



7. Will SDOT provide language access services to help a community-based organization or coalition submit their application?

Yes, all efforts will be made by SDOT to provide language access services to help a community-based organization or coalition submit their application. If you need assistance, please email transportationequity@seattle.gov or call Anya Pintak, Transportation Equity Program Coordinator, 206-684-5142.

8. If our organization is unable to apply via mail or email, will there be another method in which our organization can apply?

Yes, all efforts will be made by SDOT to arrange alternative methods to submitting an applicant's information. If you need assistance, please email transportationequity@seattle.gov or call Anya Pintak, Transportation Equity Program Coordinator, 206-684-5142.

9. Will SDOT provide language access services at the workgroup convenings for workgroup members who need it?

Yes, if a workgroup member requires language access services to serve on the workgroup, accommodations will be available upon request and all efforts will be made by SDOT to provide accommodations.

10. Can SDOT provide access services for people living with disabilities to participate in the workgroup convenings?

Yes, all efforts will be made by SDOT to provide access services for people living with disabilities to participate in the workgroup convenings, and we will coordinate with selected workgroup members on their specific needs. Meeting location for the workgroup convenings will be decided collectively by the Transportation Equity Workgroup members. SDOT will ensure that the selected location is ADA accessible.

11. Will workgroup members be paid for contributing their time and expertise on the Transportation Equity Workgroup?

Yes, if selected, workgroup members nominated by a community-based organization, groups and/or coalitions will be paid a stipend of up to \$5,000 per member for contributing their time and expertise on the Transportation Equity Workgroup.

12. Will the organization or the workgroup member selected receive the stipend?

Workgroup members will directly receive stipends for participating on the Transportation Equity Workgroup, not the organization or coalition. Once selected, workgroup members will sign a memorandum of agreement with SDOT which will outline payment details and members' commitments to participating. Workgroup members will receive partial funding in the beginning of the Transportation Equity Workgroup term, and remaining funds will be paid at the latter half of the workgroup term, upon the finalization of the Transportation Equity Agenda that SDOT will develop.

13. Our community-based organization or coalition is located outside of Seattle but is within King County. Are we eligible to nominate someone for a seat on the Transportation Equity Workgroup?

Yes, Seattle-King County-located community-based groups, organizations and/or coalitions who identify as and/or serve the populations identified by Resolution 31773 are eligible to apply. SDOT recognizes that communities are experiencing displacement from Seattle and that transportation access is a key link for community members to travel into the City to access economic opportunities, education, healthcare access and other social needs. We encourage organizations and potential workgroup members who fit these criteria to indicate in their application their community's connections or needs related to Seattle.

14. Are youth and young adults able to apply for a seat on the Transportation Equity Workgroup?

Yes! We encourage youth and young adults to apply for a seat on the workgroup. Youth and young adults aged 14 to 24 are eligible to apply for a seat on the Transportation Equity Workgroup. Youth who would like to apply will need to be affiliated with an agency, coalition or network, and agencies will need to provide mentorship and support for this individual's role in the Transportation Equity Workgroup. If selected for a seat on the workgroup, youth under the age of 18 will need to provide permission from a parent/guardian and the affiliated agency.

15. How often will the Transportation Equity Workgroup members meet?

Workgroup members can anticipate participating in one meeting per month. Workgroup retreats, summits and additional community building activities may be scheduled in addition to the monthly meetings and will be tailored to workgroup members' availability.

16. What are the workgroup member's commitments for serving on the Transportation Equity Workgroup?

Selected workgroup members are expected to serve a one-year commitment and attend workgroup meetings, professional development summits, retreats and community building activities. Workgroup members will also be expected to attend a two-day summit workshop divided between April and May 2019. Absences and make-up conversations or alternative ways of providing input can be discussed ahead of time. If a workgroup member misses more than 3 regular meetings, the participant's membership in the Transportation Equity Workgroup will be re-evaluated.

17. Are there additional commitments I should anticipate as a Transportation Equity Workgroup member?

Workgroup members should anticipate additional commitments such as reviewing materials between meetings and providing comments via email, one-on-one meetings or tele-conference as needed. Additionally, workgroup members may potentially be asked to participate in evaluation interviews or surveys to assess the ongoing success of the Transportation Equity Workgroup.

18. What should I expect if I am selected to participate as a Transportation Equity Workgroup member?

As a workgroup member, you should expect to engage in community building activities with fellow workgroup members and collaborate with others to provide input on a set of recommendations for the City to consider for adoption in the Transportation Equity Agenda. Specific community building activities and schedules will be determined by the workgroup members.

19. Will SDOT provide bus passes for workgroup members to attend workgroup meetings or community building activities?

All efforts will be made by SDOT to provide bus passes (or vouchers for ORCA card holders) to assist workgroup members in attending meetings or community building activities related to the Transportation Equity Workgroup.