**National Federation of the Blind of Washington**

**Financial Assistance Application Form**

This grant is intended to assist persons interested in the National Federation of the Blind of Washington (NFBW) with limited means to attend conventions, seminars, and affiliate events.  Recipients of this grant must demonstrate genuine interest in, and commitment to the blind of Washington or the potential to develop such interest and commitment.  Recipients are expected to attend all sessions relative to the event for which they receive assistance.  Recipients are also expected to assist with Convention and/or event activities.

The attached application must be completely filled out and submitted to the President of the National Federation of the Blind of Washington.  NFBW expects all participants to contribute funding to attend events.  The Award Committee may award partial funding to assist individuals to attend seminars, conventions, or the like.

National Federation of the Blind of Washington

**Financial Assistance Application Form**

**APPLICANT INFORMATION:**

Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_\_\_

Cell: \_\_\_\_\_\_\_

Address:                  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City, State, ZIP: \_\_\_\_\_\_\_\_\_\_

E-mail:                    \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chapter/Division:    \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Member Since:        \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I am seeking assistance to attend:

( ) National Convention

( ) State Convention

( ) Washington Seminar

( ) Other NFBW Seminar/Event (Please specify event name):

Indicate the assistance you need and estimate the amount needed.

( ) Transportation:                 $\_\_\_\_\_\_

( ) Lodging:                           $\_\_\_\_\_\_     covers \_\_\_\_\_ # of nights.

( ) Registration:            $\_\_\_\_\_\_

( ) Banquet:                           $\_\_\_\_\_\_

( ) Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I expect my costs for the above to be approximately:  $\_\_\_\_

 NFBW reserves the right to reduce or eliminate any award based on a change of plans by the applicant.  For example, if you indicate that you will stay 5 nights and change your plans to stay less time, NFBW may require repayment of all or a portion of the award.

Indicate any other sources for funding you have applied to, including Chapters of NFBW or DSB:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_

Indicate Federation activities in which you have been involved in the last two years, including but not limited to conventions, seminars, fund raising, legislative action, and chapter membership:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Indicate positions of leadership you have held:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 By signing below, I acknowledge and understand that as a condition of receiving funding, I:

1. Must abide by the NFB Code of Conduct and all affiliate policies;
2. Must attend all activities associated with the event for which I am receiving funding;
3. Must work any assigned jobs, shifts, or tasks at the event that are assigned to me by the NFBW President or a designee;
4. Must notify NFBW immediately if my plans change and I am unable to attend the event or must shorten the duration of my participation in the event;
5. Must return any awarded funds if I do not attend the event and/or return the portion determined to be appropriate by NFBW if I shorten the duration of my attendance at the event;
6. Understand that financial assistance for individuals presumes double occupancy and financial assistance for lodging only covers half of the room costs;
7. Am responsible for finding my own roommate to share in the lodging costs or I am otherwise responsible for paying for the other half of the room myself;
8. Will provide NFBW with the name and contact information for the individual I choose to share in my lodging expenses and understand that NFBW may need to confirm this arrangement in advance of the event;
9. May not have any other individual stay in any lodging accommodations/rooms for which I am receiving financial assistance (other than the individual referenced in #8 above); and
10. Should I violate any of the above requirements, NFBW will cancel any financial assistance it has committed, I am responsible for my own costs and repaying any costs NFBW has already paid on my behalf, and I am not eligible for financial assistance from NFBW in the future.

Signature of Applicant: (You may sign electronically)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_