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|  | **Chief Information Office**  Managing the USDA Forest Service  Information Resources Using the Best People |  |

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| **OUTREACH NOTICE** |
| CPIC Program ManagerGS-2210-13/14 |
| The USDA Forest Service, Chief Information Office (CIO), will be filling one CPIC Program Manager GS-2210-13/14. The position is **located in Arlington, VA**. This is a permanent position. |

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| **Duties:**   |  | | --- | | **GS-2210-14 JC:238040 IPN: 90554844** | | **Introductory Statement:** The Chief Information Office (CIO), under the leadership of the Chief Information Officer, is responsible for development and maintenance of an integrated information environment for the agency. The staff provides a single, focused direction, and coordinated leadership for infrastructure, applications, and information management. CIO also manages a governance program for information management decision-making to facilitate business transformation. This position is located in the CIO Staff. The incumbent participates in work that impacts the entire Forest Service. The incumbent reports to the Assistant Director for Governance and serves in a Team Leader role for the Information Resources Governance Group. The position may require a Confidential, Secret, or Top Secret security clearance or be subject to a Public Trust background investigation at the time of appointment, and may be subject to reinvestigation every five years thereafter. A favorable adjudication of the clearance or background investigation at the time of appointment and on reinvestigations is a condition of employment for this position.  MDAs and Duties for this Position   * **IT Enterprise Architecture Planning, Implementation and/or Management 100%**   + Plans and coordinates major agency IT enterprise architecture development efforts, such as coordinating the development of an agency’s strategic enterprise architecture policies, or managing important enterprise architecture program and system initiatives. Plans and manages enterprise architectural initiatives, providing strategic direction to multiple enterprise applications, such as generating short and long term enterprise solutions, and providing impact analysis statements for key enterprise architectural decisions.   + Drives implementation and accountability efforts for enterprise- level objectives and standards. Establishes high level process design requirements, works to eliminate inefficient and redundant processes, and optimizes the use of organizational assets.   + Produces documentation on the agency technical business environment, strategy, and critical success factors; as well as comprehensive documentation of business unit and key mission processes. Develops views of the systems and data that support these processes.   + Provides guidance to lower level specialists on the use of architectural modeling tool sets to improve the architectural planning process. Generates enterprise architecture materials including technology roadmaps and detailed architectural strategies according to the requirements of the Federal Enterprise Architecture (FEA) framework and agency standards.   Collateral Duties   * **Task Force/Team Member**   + Task Force/Team Member. Serves as a task force/team member, performing duties to accomplish specific task force objectives. Performs research for information needed by the task force. Conducts comprehensive inquiries. Provides subject matter expertise to ensure the requirements of assigned duties are met. Resolves technical issues. Prepares written decisions/information papers about a broad range of pertinent information and analyzes and presents information.   Bargaining Unit Status: Not Eligible  **GS-2210-13**   * **IT Enterprise Architecture Planning, Implementation and/or Management 100%**   + As a technical specialist, plans and coordinates the installation, configuration, maintenance, and upgrade of enterprise software and related enterprise-level changes to an IT infrastructure to support key business functions of an agency. Addresses difficult problems relating to an agency's IT enterprise architecture, such as integrating configuration and interfacing with data storage requirements for web-based enterprise architecture applications. Carries out comprehensive enterprise architectural system coordination and maintenance projects, such as those related to system cost efficiency and security of networked applications. Plans and manages enterprise architectural improvement initiatives.   + Leads the planning, design, and implementation of an agency-wide enterprise architecture that integrates multiple areas, such as business, application, information, and technology architectures. Leads elements of enterprise architecture projects and studies, such as managing program activities and developing solutions to meet regulatory requirements. Defines the study scope and objectives within the architectural framework, and provides key integration support for the multi-faceted system components involved.   + Resolves critical emerging issues impacting the implementation and maintenance of IT systems and subsystems, including configuration matters. Works within agency special programs and analysis projects to support investigations and new IT initiatives. Performs high level technical evaluations of design drawings and potential system plans, handling system specification responsibilities. Works with contracting officers as a technical point of contact for IT enterprise-related decisions.   + Coordinates the agency’s EA policy dissemination, managing the EA program activities, and developing mechanisms to comply with EA governance requirements.   Bargaining Unit Status: Not Eligible | |  | |  | |

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| **OUTREACH NOTICE** CPIC Program Manager GS-2210-13/14  **Respond to: Hilda Ferguson**  **703-605-4629 or** [**hcferguson@fs.fed.us**](mailto:hcferguson@fs.fed.us)  **By February 6, 2012**  I am interested in the position (s) and will check <http://www.usajobs.gov> for the announcement, or I will call the contact person. |

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| **Personal Information** | |
| Name: | Date:    /    / |
| Address: | Phone: (   )     - |
| E-Mail: |  |
| Type of appointment you are currently under: | Career  Career-Conditional  Excepted-ANILCA  Excepted VRA  Other |
| Are you currently a Federal employee:  Yes  No | Current Position/Title/Series/Grade/Effective date in grade |
| **Briefly describe why you will be a quality candidate for this position: (Optional)** | |
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