2016 NFB Virginia table Schedule

\*This schedule is finalized and based upon the assumption that all of these individuals were honest in their availability\*

**Set Up:** Robert Parsons and Jimmie Morris (Co-chairs of this task) will be setting up and breaking down the exhibit items in the hall. If there are any questions, please reach Robert at 804 200 3275. On Thursday, June 30, the exhibitors will have the opportunity to prepare their table for the work to be done over the next four days. This allotted time is between 12pm and 4pm. During that time, the items for the table will be transported to the exhibit hall so that they are on location.

**Virginia Table Number:** A32

Shifts: The shifts will be hourly and will be broken up amongst the people that volunteered their time. If a person wants to work more shifts than they are originally given, feel free to alert Robert or Jimmie and it will happen. We hope that everyone shows up to work their shifts but in the case someone unexpectedly drops out, one of the chairs will work the spot and session.

**What We Are Doing:** For those who are not familiar, the Virginia table is an exhibit table our affiliate works during the convention’s exhibit hall. This year, we are selling raffle tickets, travel mugs, and peanuts. The peanuts are to be sold at $5, the raffle tickets are to be sold at $10 or 3 for $20, and the travel mugs are to be sold for $10.

**Raffle Tickets:** For workers with total vision loss or not enough vision to fill out the raffle tickets, there will be a victor stream at the table for the individuals to record the consumer’s name and telephone number. We have a few workers with vision and encourage them to assist in listening to the victor stream recordings and filling in the stubs of the tickets during a slow moment of their shift. If your consumer is with an individual that can see, please let them fill the stub out.

**Each One Teach One:** As we have a hefty amount of first time convention attendees, please take the time to explain to your relief how the shift at the table works. Explain that we encourage enthusiasm and friendliness with the consumers and that we will make more sales if we are relatable.

**Payment:** The Virginia Table accepts cash and checks as payments (sorry, no credit cards). Jimmie and Robert will provide envelopes with braille and large print on them to distinguish where different cash denominations are to go. At the end of each night, one of the cochairs will take the revenue for the treasurer. If you run out of change during your shift, please call Robert on the aforementioned phone number for a cash breakdown.

Friday, July 1,

11am-12pm: Robert P, Jimmie M.

12pm-1pm: Debra J, Andrea P.

1pm-2pm: Nathan B, Donna B.

2pm-3pm: Mary D, Nancy Y.

3pm-4pm: Elsie C, James B.

4pm-5pm: Kierra D., Robert p.

Saturday, July 2

8:30am-9am: Jimmie M, Cynthia B.

9am-10am: Deanna P,, Paula K.

10am-11am: Natasha H, Latasha C

11am-12pm: Nancy Y, Derek M.

12pm-1pm: Brian M, Taylor J.

1pm-2pm:, Belinda V, Jenn S.

2pm-3pm: Christopher W, Jim W.

3pm-4pm: Eric C, Christina W, Derek M.

4pm-5pm: Robert P.,Dustin E.

Sunday, July 3, 2016

12pm-1pm: Tracy J, Paula K.

1pm-1:45pm: Robert P, Earl E.

7pm-8pm: Phillip N, Becky K.

8pm-9pm: Jimmie M, Bryan B

Monday, July 4, 2016

12pm-1pm: Jeannette G, Corless J., Andre T.

1pm-1:45pm: Cynthia B, Jimmie M.

\*\*After this last shift on Monday, the items left over will be broken down and all unsold items will be given back to affiliate members designated to transport them back to Virginia. As you all can see, each day starts and ends with a shift in which a chair is present in order to collect funds and assist with any items needing to be restocked.\*\*