



*Eastern District of Virginia  
United States Attorney's Office*

## Memorandum

Re: Civil Rights Roundtable with a Focus on the Rights of Individuals with Disabilities.

Date & Time: Thursday, November 15, 2018 at 12:30 p.m.

Location: 2100 Jamieson Avenue, Alexandria, VA 22314

On Thursday, November 15, 2018, at 12:30 p.m., the United States Attorney's Office for the Eastern District of Virginia will be holding a roundtable discussion for advocates who work on disability rights as a part of its Civil Rights Enforcement Program. **Please plan to arrive 45 to 60 minutes early** to get through security and mingle prior to the beginning of the formal program. We are expecting numerous people to attend and your early arrival will help us to start on time.

During the formal portion of the Round Table, I will: (1) introduce Zach Terwilliger, who is the new United States Attorney for the Eastern District of Virginia; (2) provide an overview of ADA legal principles that apply in a variety of settings; (3) provide highlights of our ADA enforcement program to date; and (4) seek information from you on how our Civil Rights Enforcement Program has helped your community and the ADA issues that individuals you work with are facing.

If you are able to attend, please RSVP by email to Steve Gordon at [Steve.Gordon@usdoj.gov](mailto:Steve.Gordon@usdoj.gov) and Jennifer Lucas at [Jennifer.S.Lucas@usdoj.gov](mailto:Jennifer.S.Lucas@usdoj.gov). In your RSVP, please provide the names, titles, email addresses, and the phone numbers of the individuals who will be attending and **let us know whether you require any accommodations**.

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