

# Improve Employment Outcomes for People with Disabilities

## AmeriCorps Service Position—Disability Employment Initiative

The **Workforce Development Council of Seattle-King County** (WDC) is a nonprofit workforce “think tank” and grant-making organization whose mission is to support a strong economy and ensure the ability of each person to achieve self-sufficiency, including job seekers with disabilities. The WorkSource (One Stop) system in King County provides services to an average of 12,300 people per month. Currently, the DEI grant funds 1.5 Disability Resource Coordinators (DRC) at four WorkSource locations who provide job seekers with disabilities services including co-enrollment with other programs, referrals to needed services, assessment and assistance with job placement.

The DEI AmeriCorps Member will:

- Assist Disability Resource Coordinators with coordination among one-stop staff and partners to facilitate effective job placement for people with disabilities.
- Provide support to the office Disability Resource Coordinators by connecting with, and effectively utilizing available resources such as tax credits, work incentives and benefits planning, healthcare for workers disabilities program, vocational rehabilitation, asset development programs and other providers. Attend offsite meetings as needed.
- Follow up with individuals with disabilities to determine need for additional support services.
- Identify and resolve emerging issues questions or concerns related to job seekers with disabilities.
- Set up virtual meeting environments and in person meets
- Create informational presentations, handouts, flyers, bulletins, desk aids, etc. Enter data and run reports.
- Network with disability service providers and other professionals.
- Network with local businesses to create job opportunities for people with disabilities.
- This position will be housed primarily from the Worksource office in Renton.

**Qualifications:** Computer skills including Microsoft Office. Ability to create written/online training materials. Knowledge of people with disabilities helpful. Ability to work as part of a team. Customer service skills. Comfort with communicating professionally with a wide variety of people in diverse contexts. Ability to manage interpersonal, professional relationships. Ability to be flexible to meet the changing needs of the population.

**STIPEND:** \$1,155.00/Monthly Living Stipend with health coverage.

An education award, (upon satisfactory completion of 1700 hrs.) of \$5,550.00 is provided. It can be used to pay for college or graduate school, or to pay back qualified student loans. AmeriCorps members may also qualify for child care assistance. Members also qualify for loan forbearance for those with existing student loans. You will also receive cutting-edge experience working in high-performance agencies that will add value to your resume, career planning and future goals.

**Start date:** September 3, 2013

**Apply:** <https://my.americorps.gov/mp/listing/viewListing.do?id=51522&fromSearch=true>