



Position Title	Community Outreach Specialist	
Program Overview	United Way of King County's Free Tax Campaign helps low-income, hardworking families keep more of what they earn by filing tax returns and connecting them to essential healthcare, nutrition, and financial services. In 2015, the Free Tax Campaign helped 19,900 clients and secured \$27 million in tax refunds and EITC back into the community! This program is one of the largest anti-poverty efforts in Washington State, you can be a part of it!	
Position Summary	<p>Community Outreach Specialists take a grassroots approach to spread the word in their communities about this program. By increasing knowledge of King County residents, specialists are a part of an important team that is making an huge difference in their community to end poverty! This is a great opportunity to develop skills in public speaking and community organizing while serving high needs communities.</p> <p>Tasks include, but are not limited to: mapping out and canvassing a neighborhood, inputting data, working with local businesses and organizations to promote the campaign, and directing individuals to accessible tax sites!</p>	
Time Commitment & Locations	January-March; flexible schedule; approximately 10-15 hrs/week. Mandatory Dec. training. Each specialist is assigned one region of King County to cover in the four-month period.	
Training Opportunities	United Way provides comprehensive outreach training in December, no prior outreach experience required.	
Qualifications	<ul style="list-style-type: none"> • Motivated, independent worker • Capable of collaborating and working on a team • Interest in financial empowerment of all people • Ability to work in a helpful and supportive manner • Proficient in English (trainings are conducted in English) • Friendly, dependable, creative, and flexible! • **MUST have reliable transportation 	
Benefits & Compensation	<ul style="list-style-type: none"> ◇ Receive a comprehensive training on outreach ◇ Access to additional trainings on tax law and benefits ◇ Non-profit experience ◇ Utilize multilingual skills 	<ul style="list-style-type: none"> ◇ Engage with highly diverse populations ◇ Create a weekly schedule that works for you ◇ Create a positive impact in your community! ◇ \$15 per hour

**Apply by:
November 25**

Applications reviewed
on rolling basis

To apply for this position, send a cover letter and resume to cgavell@uwkc.org.

For more information, please call 206.461.4562