**Chairperson, Governor’s Committee on Disability Issues and Employment**

This volunteer position is appointed by the Governor to serve a 3-year term to provide leadership to a diverse group of disability advocates who provide statewide advocacy and leadership that empowers the disability community to obtain equity in opportunity and maximum independence. A second 3-year term appointment is possible at the Governor’s pleasure.

**Role and Responsibilities:**

The Chair leads the Governor’s Committee on Disability Issues and Employment (GCDE) to obtain equity for people with disabilities. The Chair oversees all GCDE Committee work, including subcommittees and work groups, ensuring achievement of GCDE’s goals and objectives. The Chairperson delegates day to day operations to GCDE staff. As cross disability advocates, GCDE members and Associate Members represent complex issues and interests, seeking to achieve diverse objectives. The Committee works within a complex, intricate environment that includes relationships with elected officials, leaders, state agencies, and members of other boards and commissions, along with diverse constituents. The Chairperson must be sensitive and respectful while prioritizing and balancing relationships with the goals of the Committee.

* Cooperates with the Employment Security Department, which houses the GCDE, to select and oversee the Executive Director. The Executive Director supervises other GCDE staff who conduct the general business and operations of GCDE. Direction of union-represented staff is coordinated through the Executive Director.
* Liaises between GCDE members and state agencies, the Governor's Office, and the state legislature.
* Represents GCDE at governmental and private sector meetings, functions, and activities.
* Ensures GCDE’s operating procedures are adequate to support GCDE business and objectives.
* Conducts and presides at GCDE General Membership meetings, Coordinating Committee meetings, and other meetings, as needed.
* Appoints GCDE’s Vice-Chairperson(s) and chairs of Subcommittees.
* Appoints GCDE members to subcommittees in coordination with subcommittee chairs.
* Appoints workgroup leaders, as well as leaders of ad hoc committees, special action committees, and/or special project groups as resources allow and in alignment with the GCDE mission.
* Prepares or delegates correspondence to Committee members and associates, citizens, governmental officials, and others