



HHS VIRTUAL HIRING EVENT SPECIAL HIRING NOTICE

APPLICATION OPENING PERIOD: NOVEMBER 14, 2011 NOVEMBER 18, 2011

DUTY LOCATION: NATIONWIDE

Position, Series, Grade(s)	Base Salary: Min	Base Salary: Max	Vacancy Announcement Number
ADMINISTRATIVE (MISCELLANEOUS) SPECIALIST, GS-301-9/11/12/13/14	GS-9: \$41,563	GS-14: \$110,104	<u>HHS-SH-12-563507</u>
BIOLOGIST, GS-0401-5/7/9/11/12/13	GS-5, \$27,331	GS-13, \$93,175	<u>HHS-SH-12-563529</u>
BUDGET ANALYST, GS-0560 9/11/12/13/14/15	GS-9: \$41,563	GS-15: \$129,517	<u>HHS-SH-12-563505</u>
BIOLOGICAL SCIENCE LABORATORY TECH, GS-404-5/6/7	GS-5, \$27,431	GS-7, \$44,176	<u>HHS-SH-12-563533</u>
CHEMIST, GS-1320-9/11/12/13	GS-9, \$41,563	GS-13, \$93,175	<u>HHS-SH-12-563548</u>
CONSUMER SAFETY OFFICER, GS-0696-5/7/9/11/12/13/14	GS-5, \$27,451	GS-14: \$110,104	<u>HHS-SH-12-563536</u>
MANAGEMENT & PROGRAM ANALYST, GS-0343- 9/11/12/13/14/15	GS-9: \$41,563	GS-15: \$129,517	<u>HHS-SH-12-563497</u>
MICROBIOLOGIST, GS-403-5/7/9/11	GS-5, \$27,431	GS-11, \$65,371	<u>HHS-SH-12-563532</u>
PUBLIC HEALTH ADVISOR/ANALYST, GS-0685- 11/12/13/14/15	GS-11: \$50,287	GS-15: \$129,517	<u>HHS-SH-12-563550</u>
VACANCY ANNOUNCEMENTS CURRENTLY OPEN			
HEALTH SCIENTIST (LAB) (OVERSEAS), GS-0601-13/14/15	GS-13, \$71,674	GS-15, \$129,517	<u>HHS-CDC-OM-11-449318</u>
HUMAN RESOURCES (CLASSIFICATION) SPECIALIST, GS-201-9/11/12	GS-9, \$41,563	GS-12, \$78,355	<u>HHS-OS-MP-12--555541</u>
HUMAN RESOURCES SPECIALIST (Staffing), GS-9/11/12	GS-9, \$41,563	GS-12, \$78,355	<u>HHS-OS-MP-12-555342</u>
MEDICAL OFFICERS, (OVERSEAS), GS-602-13/14/15	GS-13, \$71,674	GS-15, \$129,517	<u>HHS-CDC-OM-11-432458</u>
MEDICAL OFFICERS, (DOMESTIC) GS-602-13/14/15	GS-13, \$71,674	GS-15, \$129,517	<u>HHS-OHR-EM-11-400023</u>
PUBLIC HEALTH ADVISOR (TECH), (OVERSEAS) GS-0685-13/14/15	GS-13, \$71,674	GS-15, \$129,517	<u>HHS-CDC-OM-11-432470</u>
PUBLIC HEALTH ADVISOR (MANAGEMENT/OPERATIONS) (OVERSEAS) GS-0685-13/14/15	GS-13, \$71,674	GS-15, \$129,517	<u>HHS-CDC-OM-11-432475</u>

OTHER REQUIREMENTS NEEDED

NOTES: Announcements are not currently open. If you are interested, please submit your information to The [Virtual Hiring Event Mailbox](#) and annotate the position in the subject line.

POSITION TITLE, SERIES	GRADE	BASIC QUALIFICATIONS REQUIRED
BIOMEDICAL/BIO ENGINEER, GS-0858	GS-7/9/11/12/13	<u>Bioengineering and Biomedical Engineering Series</u>
CLERICAL (MISCELLANEOUS) ASSISTANTS, GS-0303	GS-5/6/7	<u>Clerical and Administrative Clerk and Assistant Series</u>
COMPUTER SCIENTIST, GS-1550	TBD	<u>Computer Science Series</u>
CONTRACT SPECIALIST, GS-1102	GS-11/12/13/14	<u>Contract Specialist Series</u>
DENTAL OFFICER, GS-0680	GS-12/13	<u>Dental Officer Series</u>
DENTAL ASSISTANT, GS-0681	GS-2/3/4/5	<u>Dental Assistant Series</u>
DIAGNOSTIC RADIOLOGIC TECHNOLOGIST, GS-0647	GS-5/6/7/8/9/10	<u>Diagnostic Radiologic Technologist Series</u>
DIETITIAN, GS-0630	GS-9/11	<u>Dietitian and Nutritionist Series</u>
EPIDEMIOLOGIST, GS-0601	GS-12/13	<u>General Health Science Series</u>
ELECTRICIAN ENGINEER, GS-0850	GS-7/9/11/12/13	<u>Electrical Engineering Series</u>
ENGINEER, GS-0801	GS-7/9/11/12/13	<u>Professional Engineering Series</u>
GRANTS MANAGEMENT SPECIALIST, GS-1101	GS-11/12/13/14	<u>Administrative Series</u>
HEALTH COMMUNICATIONS SPECIALIST, GS-1001	GS-12/13/14	<u>Administrative Series</u>
HEALTH INSURANCE SPECIALIST, GS-0107	TBD	<u>Health Insurance Administrative Series</u>
HEALTH SCIENTIST, GS-0601	TBD	<u>General Health Science Series</u>
INFORMATION MANAGEMENT SPECIALIST, GS-2210	TBD	<u>Information Management Series</u>
INVESTIGATIONS ANALYST, GS-1801	GS-7/9/11	<u>Administrative Series</u>
MEDICAL TECHNOLOGIST, GS-644	GS-9	<u>Medical Technologist Series</u>
NURSE/CLINICAL NURSE, GS-0610	TBD	<u>Nurse Series</u>
PHARMACOLOGIST, GS-0405	GS-13/14	<u>Pharmacology Series</u>
PHARMACY TECHNICIAN, GS-0661	GS-5	<u>Pharmacy Technician Series</u>
PSYCHOLOGIST, GS-0180	GS-12/13	<u>Psychology Series</u>

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PUBLIC AFFAIRS SPECIALIST, GS-1035	GS-11	Administrative Series												
SOCIAL SCIENTIST, GS-0101	GS-15	Social Science Series												
VETERINARY MEDICAL OFFICER, GS-701	TBD	Veterinary Medical Science Series												
How to Apply	<p>Follow the information on the special hiring notices or the vacancy announcements above. If no announcement, sent to the Virtual Hiring Event Mailbox.</p> <p>The Human Resources Office will evaluate your application to ensure that you meet the <u>minimum qualifications</u> of the position and will provide the hiring manager with a list of eligible candidates. Veterans receive <u>preference</u> in selection.</p> <p>IMPORTANT: You must apply on-line by 11:59 p.m. Eastern Time on November 18, 2011 to receive consideration for employment.</p>													
Supporting Documentation	<ul style="list-style-type: none"> ▪ Supporting documentation may be required as part of the evaluation process. Refer to the Required Documents section of the job posting for information on required documentation (e.g., academic transcript, proof of military service, etc.), if any. ▪ Failure to submit the required documentation by the deadline date will result in loss of employment consideration. Required documentation must be received no later than 11:59 pm (EST) on the closing date of the announcement. <p>FAX REQUIRED DOCUMENTATION (if applicable) To fax supporting documents you are unable to upload, complete this cover page http://staffing.opm.gov/pdf/usascover.pdf using the following appropriate Vacancy ID number. Fax your documents to 1-478-757-3144. Each document "type" requires a separate fax transmittal sheet</p>													
Qualifications:	<p>Qualifications: To be considered for a position, you must meet the minimum qualifications within 60 days of the announcement. Minimum qualifications are provided in each of the Special Recruitment Notices above. Refer to the actual job posting for additional information on qualifications.</p>													
Veterans' Preference	<p>You may be eligible for veterans' preference if you served on active duty in the United States military and were separated under honorable or general conditions. Human Resources Office adjudicates veteran preference claims based on the documentation you submit (e.g., DD-214, SF-15 and Disability Documentation Statement from the Veterans' Administration). For more information on veterans' preference see http://www.usajobs.gov/Veterans</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Code</th> <th style="text-align: center;">Description of Preference Category</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">CPS</td> <td>Compensable preference based on a service-connected disability of 30% or more</td> </tr> <tr> <td style="text-align: center;">CP</td> <td>Compensable preference based on a service-connected disability of 10% or more, but less than 30%</td> </tr> <tr> <td style="text-align: center;">XP</td> <td>Other preference granted to recipients of the Purple Heart, persons with a Noncompensable service-connected disability (less than 10%), widow/widower or mother of a deceased veteran, or spouse or mother of a disabled veteran.</td> </tr> <tr> <td style="text-align: center;">TP</td> <td>Preference (i.e., other types of qualifying military service)</td> </tr> <tr> <td style="text-align: center;">NV</td> <td>Non-veteran</td> </tr> </tbody> </table>		Code	Description of Preference Category	CPS	Compensable preference based on a service-connected disability of 30% or more	CP	Compensable preference based on a service-connected disability of 10% or more, but less than 30%	XP	Other preference granted to recipients of the Purple Heart, persons with a Noncompensable service-connected disability (less than 10%), widow/widower or mother of a deceased veteran, or spouse or mother of a disabled veteran.	TP	Preference (i.e., other types of qualifying military service)	NV	Non-veteran
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Schedule A, Persons with Disabilities	<p>For information on "People with Disabilities" please visit http://opm.gov/disability/PeopleWithDisabilities.asp</p>													
Assistance	<p>Bethesda Center Help Desk Telephone (888)-478-4340; TTY/TDD: Bethesda Use (800) 877-8339; Baltimore Use (410) 786-0727, email quickquestions@psc.gov</p>													