**October 6, 2014**

**Dear Job Search Partner:**

**Plan on attending this Job Fair which is being arranged by the Ohio Department of Disabilities (OOD) on OCTOBER 27th.**

**Your state counselor will be present at the event and it is necessary that you make every effort to be in attendance. To start your day you will first check-in with your state of Ohio OOD counselor. Then you will be allowed to visit will all the employers who will be attending the Job Fair.**

**To assist you attend this meeting the Cleveland Sight Center will be able to provide free transportation to and from the Job Fair. Call me at (216) 658-7347 to register for the bus ride. The plan is for the bus to leave the Cleveland Sight Center about 12:15 pm and leave the Job Fair at 3pm. You must register to be provided with free transportation. If you can make it there and back on your own OK.**

**This is an opportunity for you to meet face-to-face with employers who are currently hiring and are willing to give you a chance. You have got to make the most of this opportunity. Make what ever arrangements you need to make, but be there.**

**Follow the directions on the flyer I have enclosed regarding your resume and the proper way to dress.**

**Call me if you have any questions.**

**Sterling Garrett**

**Employment Specialist**

**Cleveland Sight Center**

**216-658-7347**