

Position Announcement

Position Title: Director, Wyakin Warrior Academy

FLSA Status: Exempt

Reports to: Executive Director

Compensation: Salaried - \$70K / year

Department: Wyakin Academy (San Diego)

Closing Date: March 17, 2014

The mission of the Wyakin Warrior Foundation (WyWF) is to enable severely wounded or injured veterans to achieve personal and professional success as business and community leaders. The Academy Director is integral to the establishment and implementation of the Wyakin Warrior Foundation program in the San Diego area. Reporting to the WyWF Executive Director, the Wyakin Warrior Academy Director leads all facets of the Wyakin Academy located in San Diego, CA.

Position Responsibilities:

- Develop and execute a plan for the establishment of the San Diego Wyakin Warrior Academy. Direct all aspects of program implementation.
- Recruit, hire, and train Academy staff. Ensure adequate and effective training is available to all volunteers. Supervise staff and volunteers in daily operations.
- Monitor, evaluate, and report program progress and effectiveness/outcomes.
- Assist in the development of and ensure compliance with Wyakin Academy budget
- Develop and coordinate student instructional seminars
- Assist in the promotion of the Wyakin Academy through public presentations and public events.

Minimum Qualifications:

- Advanced degree preferred, with 3-5 years of related or similar experience in nonprofit leadership/management, development, and fundraising, as well as familiarity with military culture and lifestyle
- Proven success in the planning and implementation of a multi-faceted program or project
- Proven success in effectively leading a local and/or regional performance and outcomes-based organization and staff
- Proven success in working with a volunteer-based organization or project. Ability to cultivate new and existing volunteer relationships
- Strong public relations experience with the ability to engage a wide range of stakeholders and cultures
- Strong written and verbal communication skills; a persuasive and passionate communicator with excellent interpersonal skills
- Proficient with office productivity software (e.g. Microsoft and Google products)

Application: Send resume and cover letter to:

Mike Kuypers at mike.kuypers@wyakin.org

With copy to: todd.monroe@wyakin.org

The Wyakin Warrior Foundation is an affirmative action, equal opportunity employer. The WyWF welcomes applications without regard to age, race, gender, national origin, disability, religion, marital or parental status, veteran status, genetic information or sexual orientation.