Department of Rehabilitation Services

**Please Post**

## Job Announcement # 15-100

## Position Title/Code/Level:  Rehabilitation of the Blind Specialist, Level II, K23B

 (May be filled at a Level I, K23A)

##### Location: VS #91 - Tulsa

**Number of Positions/PIN:** **(****1) – Classified** **/** **80500218**

#### Monthly Salary Range: Minimum Midpoint Maximum

**Level II (Pay Band K)** **$2,654.00**  **$3,892.52** **$4,865.64**

**Level I (Pay Band J) $2,428.03 $3,561.11 $4,451.39**

###### Beginning Date: Thursday, May 7, 2015

**Ending Date:** **Friday, June 5, 2015 at 11:59 pm**

**Essential Functions:** Positions in this job family are assigned responsibilities specifically related to providing counseling and individualized instruction to persons who are blind or visually impaired in facilitating solutions to the challenges of living in their home, as well as being successful in their work environment and community, in dealing with problems created by their blindness. Key to this will be raising the awareness of clients to the opportunities and options which mastery of blindness skills can develop and by promoting confidence and the self-esteem of the individual customer. The Itinerate teacher provides assessment and instruction with their customers, and shall cover topics and techniques to facilitate self-problem solving and strategies to address potentially dangerous situations in living in their home, community, school, and work type environments. The person in this position will also consult with other rehabilitation professionals throughout the vocational rehabilitation process to insure high quality career and independent living outcomes for their customers. Communication between the teacher, the O&M Instructor, and the Vocational Rehabilitation Counselor must be ongoing. The teacher must have a good working knowledge of specialized residential training centers in order to provide accurate information so their customers are able to make informed choices and decisions when concentrated, in-depth training in mastering blindness skills be called for. The teacher must also be willing to do community outreach, after coordination with their Program Manager regarding education efforts to outside entities about blindness and the wide variety of possibilities for the success of people who are blind. Applicant must be willing to perform all job related travel. **Probationary period (or trial period if applicable) is required**.

**Background Check:** The Department of Rehabilitation Services will conduct a criminal background check on new hires as part of an offer of employment that is made contingent upon a successful criminal background check.

**Education and Experience Requirements:** **Level I -** requirements at this level consist of a Bachelor’s degree in orientation and mobility, rehabilitation teaching or a bachelor’s degree and one year of experience in a disability related field. **Level II -** requirements at this level consist of those indicated in Level I plus two years of experience in rehabilitation teaching or orientation and mobility. All applicants at this level must be eligible to sit for certification for either Vision Rehabilitation Therapist or Orientation and Mobility Specialist through the Academy for Certification of Vision Rehabilitation and Education Professionals (ACVREP) or the National Orientation and Mobility Certificate, (NOMC) from the National Blindness Professional Certification Board**.**

**Method of Application:** *ALL SOURCES* – Applicants, without previous classified state service, those that are in the unclassified status OR currently in probationary status, must apply through the Office of Management and Enterprise Services OKJOBS on-line applicant system ([www.ok.gov/opm/](http://www.ok.gov/opm/)). Current State of Oklahoma employees with permanent status in the classified service, or those having reinstatement rights;Submit **one (1) complete set** of all of the following application materials: A cover letter that contains the **Job Announcement Number, Job Title and Job Code** of the position for which you are applying, a telephone number where you can be reached during office hours, your home mailing address, your e-mail address, your current job title and job code **and** a completed Personal Data Summary Sheet (HCM-4B). DRS’ requires applicants to provide copies of performance evaluations at the interview process.

**Send HCM4-B and Cover letter to:**

 **Department of Rehabilitation Services**

 **Attn: Human Resources Unit**

 **3535 NW 58th Street, Suite 500**

 **Oklahoma City, Oklahoma 73112**

 **Fax: (405) 951-3543**

If you have any questions regarding this position or the application process, contact Calvin Small at (405) 951-3527.

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