

## **Position Announcement**

### **Director, Vocational Rehabilitation Program Tennessee Department of Human Services Division of Rehabilitation Services**

The Tennessee Department of Human Services, Division of Rehabilitation Services is currently accepting resumes for the Director of Vocational Rehabilitation Program. The VR Director is a strong leader who will provide day-to-day administrative oversight in the operation of the Vocational Rehabilitation Program. The Director reports to the Assistant Commissioner of the Division and is an integral part of the Division's leadership team. This position provides leadership, oversight and direction of the intentional planning for all VR programs including goal development and strategic objectives for increasing successful employment outcomes for people with disabilities.

#### **Minimum Requirements:**

- Master's Degree in Rehabilitation Counseling **OR** closely related Human Services field.
- Two years of experience successfully leading and supervising other senior and/or midlevel managers
- Prior experience managing large budgets, contracts and provider agreements
- Five years leadership experience supervising and/or managing a public sector, Vocational Rehabilitation Program (state or federal) with a full & wide- ranging knowledge of related statues, rules and regulations.

#### **Preferred Qualifications:**

- Certification as a Rehabilitation Counselor, **CRC**
- Experience shaping, developing and implementing client service policies to comply with federal and state, laws, policies and regulations
- Experience communicating and presenting information to large groups, including stakeholders, community partners and clients.
- Knowledge of the federal Workforce Innovation & Opportunity Act (WIOA)

The Director of Vocational Rehabilitation Services will be required to travel statewide as needed with an office located in downtown Nashville, Tennessee.

**Salary:** Commensurate with qualifications

#### **How to Apply:**

Submit your letter of interest and resume detailing your experience in meeting the above requirements for the Director of Vocational Rehabilitation position to:

Department of Human Services  
Citizen's Plaza Building  
400 Deaderick Street  
ATT: Barbara.J.Davis  
Nashville, Tennessee 27243

You may email your resume:  
Barbara.J.Davis@tn.gov  
Deadline for submission:  
**December 31, 2015**