



JOB ANNOUNCEMENT

**Vocational Rehabilitation Counselor for the Blind Trainee
Family Support Division, Rehabilitation Services for the Blind
St Louis City
March 9th, 2018**

The Family Support Division, Rehabilitation Services for the Blind, is seeking applications for the position of Vocational Rehabilitation Counselor Trainee. This position is based in the St Louis City RSB Office located at 3867 Magnolia Ave, St Louis, MO 63110.

JOB DUTIES: The Vocational Rehabilitation Counselor Trainee works under the general supervision of the District Supervisor but exercises increasing independence and initiative within established agency guidelines.

- Receives formal on-the-job training in the provision of vocational rehabilitation services for significantly visually impaired and blind persons; assist in providing rehabilitation counseling services for consumers within an assigned district of the state.
- Assists with in-depth interviews of persons with disabilities to obtain information regarding medical and family history, social functioning, education, work experience, self-perception, attitudes, financial resources, and vocational interests.
- Assists in the arrangement and/or administration of psychological tests to ascertain the consumer's cognitive level, aptitudes, interests, and abilities.
- Assists in the collection, analyses, and interpretation of medical, psychological, social, educational, and vocational data to determine the consumer's eligibility for services; assists in the development and implementation of rehabilitation programs and Individualized Plans for Employment (IPE), emphasizing the determination and achievement of an appropriate vocational goal through consumer participation.
- Assists with case service needs to ensure quality and cost-effective rehabilitation outcomes.
- Contacts employers to provide education and assess their needs; assists in the development of jobs and coordinates the placement of consumers with employers.
- Travels frequently to conduct home visits, attend meetings and placement follow-ups with employers, and participate in training opportunities.
- Exercises increasing independence and initiative as experience is gained; receives close supervision from a district supervisor.
- Performs other related work as assigned.

QUALIFICATIONS FOR VRC Trainee: A Bachelor's degree from an accredited college or university with a minimum of 24 earned credit hours in one or a combination of the following: Counseling, Vocational Rehabilitation Counseling, Disability Studies, Human Resources, Business Administration, Special Education, Psychology, or Social Work; and,

One or more years of experience providing direct care, service, or advocacy to individuals with disabilities; or one or more years of supervisory, managerial, and/or employee recruitment experience in a competitive integrated employment environment.

(A Master's degree from an accredited college or university in the specified fields may substitute for the stated experience.)

SALARY RANGE: Annual salary range for VRC Trainee is \$32,148.00 – \$44,352.00.

TO APPLY: Individuals who meet the required qualifications as specified above and are interested in this position **must update the on-line application** at (<https://www.ease.mo.gov/Logon/RegisterOrLogon.aspx>) then print and email that application along with any applicable transcript(s) to Jonni.Clark@dss.mo.gov or fax to (573) 751-4723.

RECRUITMENT AREA: Accepting applications from all qualified applicants.

APPLICATION DEADLINE: March 23th, 2018 by 5:00 p.m.

***** Experience Working with Blind or Visually Impaired Persons is preferred but not required*****

Applications will be subject to review prior to scheduling interviews

DSS IS AN EQUAL OPPORTUNITY EMPLOYER