**Job Announcement**

**Structured Discovery Training Coordinator**

The Professional Development and Research Institute on Blindness (PDRIB) at Louisiana Tech University is seeking a full-time Structured Discovery Training Coordinator .

The PDRIB fulfills two primary missions: to prepare professionals to work in the field of rehabilitation and education with innovative knowledge about blindness under the Structured Discovery method of instruction; and to conduct research which clarifies and deepens understanding about blindness and the best practices for promoting education, employment, and independence for individuals who are blind or have low vision. The PDRIB is a small, grant-based research and training institute within the College of Education at Louisiana Tech University, located in Ruston, Louisiana. The work of the Institute occurs on the University campus, but also has a nationwide scale.  
  
**Major Duties Include:**

The Structured Discovery Training Coordinator reports directly to the Director of the PDRIB, and has the following specific job responsibilities:

* train Graduate Students in learning Structured Discovery Methods and Principles in the area of Orientation and Mobility
* train Graduate Students in learning Structured Discovery Methods and Principles in the area of Rehabilitation Teaching for the Blind
* Provide direct instruction in alternative skills of blindness, including cane travel, braille, ADL, and technology to youth and adults participating in Institute programs
* Maintain an active recruitment campaign to attract and educate interested persons across the country in the programs offered at the PDRIB.
* Develop and teach curriculum /training programs in an online environment, as well as in on-site locations throughout the country.
* Write academic/professional manuscripts, including policies, training curriculum, grant proposals, research articles, and marketing materials.
* Lead and manage training sessions, academic courses, conferences, workshops, and other training events.

**Requirements**

* B.A. required, (M.A. preferred)
* National Orientation and Mobility Certification (NOMC) (One year may be granted for individual to obtain the credential)
* National Certification in Rehabilitation Teaching for the Blind (NCRTB) (One year may be granted for individual to obtain the credential)
* National Certification in Unified English Braille (NCUEB) (One year may be granted for individual to obtain the credential)
* Ability to model nonvisual skills in familiar and unfamiliar situations.
* Willingness to travel in-state and out-of-state
* Work during evenings and weekends will be required.
* Ability to be self-motivating and self-directing working solo as well as in large groups
* Excellent verbal and written communication skills
* Excellent attention to details
* Excellent problem-solving and critical thinking
* Proficiency in MS Word, Excel, and Internet, including relevant social media
* Willingness to learn new software programs and processes
* Other duties as assigned

# Compensation

* Employment is full-time based on a year-to-year contract, reviewed annually, and contingent upon available funding.
* Salary is commensurate with qualifications
* Comprehensive benefits package, including access to medical, dental and other insurance, retirement, and accrued leave time.
* Opportunities for advancement in education and qualification is available

Please send cover letter and resume to Edward Bell, Director, Professional Development and Research Institute on Blindness, via electronic mail to: ebell@latech.edu.

*Louisiana Tech University adheres to the equal opportunity provisions of federal and civil rights laws, and does not discriminate on the basis of race, color, national origin, religion, age, sex, sexual orientation, marital status or disability. The Title IX Coordinator is Carrie Flournoy, President's Office, P.O. Box 3168; phone: (318) 257-3785; e-mail* [flournoy@Jlatech.edu](mailto:flournoy@Jlatech.edu)