**JAWS Help/Learning Resources**

1. Help file built into JAWS (this is the JAWS “manual,” so to speak).
   1. Get to it from the JAWS menu:
      1. Bring up the JAWS program window with Alt + Tab or Insert + J
      2. Press the ALT key to get into the menu
      3. Press H to get to the Help menu
      4. Arrow down to JAWS Help Topics and Press Enter

b. ESPECIALLY CHECK OUT THE SECTION CALLED “POPULAR APPLICATIONS WITH JAWS.” From there go down to “Microsoft Applications,” and expand the view to show Word, Excel, Powerpoint, etc.

1. JAWS Quick Start Guide:
   1. This is a PDF file that you can save to your computer and/or print out.
   2. The file has been emailed to you and also saved on your Intranet.
   3. If you cannot find it, you can get it off the internet at <http://www.freedomscientific.com/products/blindness/jawsdocumentation> (you have to go down and activate the link for JAWS Quick Start Guide in PDF format).
2. Training Modules in FS Reader:
   1. Bring the JAWS program up, then press Alt, then H for Help, then Enter to open Training.
   2. Files in it are in DAISY format. You can listen to real speech (use Control + P to play and pause) or read the words with JAWS.
   3. You will typically need to install the lessons. You can download them from within the FS Reader itself (when you try to open a lesson it will just start downloading), or go to: <http://www2.freedomscientific.com/downloads/training/training-downloads.asp>
   4. See page 7 and 8 in the JAWS Quick Start Guide for more information on the FS Reader. You will want to do JAWS Basic Training, and then other topics as needed, such as Surf’s Up and Excel.
3. Surf’s Up training exercise for learning how to navigate the internet with JAWS:
   1. Access through the JAWs Help Menu (Alt, H, down Web Resources, over to Surfing the Internet).
   2. You can also access it as a website <http://www.freedomscientific.com/Training/Surfs-Up/_Surfs_Up_Start_Here.htm>
   3. Freedom Scientific also has a link on their website to a file you can download and save on a computer that does not have internet access. You will find it under their information about Surf’s Up at <http://www.freedomscientific.com/Services/TrainingAndCertification>
4. Free training webinars from Freedom Scientific: <http://www.freedomscientific.com/Services/TrainingAndCertification/FreeWebinars> You can either attend live, or go back and listen to them after they are archived. Choose the format you wish. Not only will you find webinars on Windows 7 and Office 2010, but you will also find webinars on popular things like iTunes, Facebook, and LinkedIn. You can also get to this through the JAWS Help menu: Help>Web Resources>Free Training Webinars.
5. Paid training webinars from Freedom Scientific:

<http://www2.freedomscientific.com/training/Descriptions-of-paid-webinar-archives.asp>. These are more advanced than the free webinars, and you get CEUs for completing them. You get three lessons on a topic (such as Excel 2010 with JAWS) for $75.00.

1. Keystrokes to access JAWS help:
   1. Insert +1 = keyboard help
   2. Insert + H = hotkey help
   3. Insert + W = Windows hotkey help
   4. Insert + F1 = screen sensitive help
   5. Insert + F1, F1 (twice quickly) = JAWS Help for Applications (it opens up the Help file right to the information on the program you are currently working in)
2. Internet searches:
   1. This is the way I find most information as I need it; just do a web search for JAWS keystrokes, or JAWS commands for Excel, JAWS internet keyboard commands, etc.
   2. There are materials out there that schools and universities have created that are good. Just be sure they are current!! Things can be sitting on the internet from several years ago.
   3. Here is something I found when I did a search for “JAWS lesson plans”

<http://www.iowa-braille.k12.ia.us/vimages/shared/vnews/stories/4adf384220c8b/JAWS%20Lessons.pdf>

1. YouTube video examples:
   1. Using JAWS with PowerPoint and Word

<https://www.youtube.com/watch?v=AUG734v-aqw>

* 1. Demonstration of JAWS “Convenient OCR” feature

<https://www.youtube.com/watch?v=NRHLhn0Zsdk&list=PLcDjcAWHKdbTs6Fu_1ORdC7j2r0H0dUL1&index=18>

* 1. Webinar about using JAWS on the Internet:

<https://www.youtube.com/watch?v=JnT1_oHMqVQ&list=PLcDjcAWHKdbTs6Fu_1ORdC7j2r0H0dUL1&index=28>

1. Email listserves:
   1. My favorite on is VICUG-L (Visually Impaired Computer Users Group). Not too much traffic. You can just read what other people post, or you can even put your own question on it. You can choose to get it in digest mode.
   2. Subscribe by sending an email to LISTSERV@LISTSERV.ICORS.ORG and, in the text of your message (not the subject line), write: SUBSCRIBE VICUG-L
2. JAWS Users page for tutorials on using JAWS with many different programs
   1. First go to <http://www.jaws-users.com/>.
   2. From there go to Tips and Tricks Page link for text tutorials or go to Audio Page link for audio tutorials.
3. Printed training materials that you have to pay for:
   1. ATI Access Technology Institute

Trainer handbooks and student textbooks, <http://www.blindtraining.com/>

* 1. TrainingWare materials made by Digital Apex

Instructional curriculum, <http://mydigitalapex.com/trainingware/>

* 1. TechVision (keystroke based lessons for Word, Excel, Powerpoint, JAWS/Internet, and iOS). Prices range from free to $69.95. <http://www.yourtechvision.com/products>
  2. “Windows 7 and Vista Explained: A Guide for Blind and Partially Sighted Users”

<http://www.nbp.org/ic/nbp/WINDOWS7.html?id=FdH59pZB>

The book also has tactile and large print diagrams that have to be purchased separately:

<http://www.nbp.org/ic/nbp/WINDOWS7-DIAGRAMS.html>

1. JAWS Training Bundle from Freedom Scientific:

<http://www.freedomscientific.com/Products/Blindness/TrainingBundles>

Over 50 hours of JAWS training on an SD card (in an audio format). $750.00 if you buy the SD card only; $995.00 if you get it with a Victor Reader Stream or Plextalk.

Julie Adkins

AT Pro To Go

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