

Using G Suite with Screen Readers

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Preliminaries: What You Need to Know.

- G Suite is the new name for the Google apps, including Drive, Docs, Sheets, Slides, etc.
- These apps, while run through a web browser, do not behave like typical web pages. You must disable virtual navigation to make your screen reader work with the G Suite apps.
 - JAWS – disable Virtual PC Cursor with JAWS Key + Z.
 - NVDA – Put NVDA in Focus Mode with NVDA + Space.
 - Voiceover – Turn off QuickNav with left and right arrow keys together.
- Preferred browsers and screen readers:
 - Windows – NVDA and Firefox
 - Mac – Voiceover and Chrome
 - Chromebook – ChromeVox
- Turn on screen reader mode for G Suite:
 - Windows – Control + Alt + Z
 - Mac – Command + Option + Z

Resources for Using G Suite Products with Screen Readers

Drive

Getting started with Drive and Screen Readers:

<https://www.youtube.com/watch?v=TDaZgDXBsWI&feature=youtu.be>

Navigate in Drive with a Screen Reader:

https://support.google.com/drive/answer/6005786?hl=en&ref_topic=2650510

Manage Files in Drive with a Screen Reader:

https://support.google.com/drive/answer/6005207?hl=en&ref_topic=2650510

Docs

Screen Reader Support for Docs Editors:

<https://support.google.com/docs/answer/6282736?hl=en>

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Getting Started with Google Docs and Screen Readers Video:

<https://www.youtube.com/watch?v=LPzSAqhHqQk&feature=youtu.be>

Editing Docs with Screen Readers: <https://support.google.com/docs/answer/1632201>

Docs Keyboard Shortcuts: <https://support.google.com/docs/answer/179738>

Google Docs and Sheets with JAWS and MAGic:

<http://www.freedomscientific.com/Services/TrainingAndCertification/WebinarDetail/F0120>

Sheets

Getting Started with Sheets and Screen Readers Video:

https://www.youtube.com/watch?v=oCYT63b_m88&feature=youtu.be

Edit Spreadsheets with a Screen Reader:

https://support.google.com/docs/answer/1632199?hl=en&ref_topic=6239407

Sheets Shortcuts: <https://support.google.com/docs/answer/181110>

NVDA Resources

Learn NVDA Free Video Tutorials: <http://www.afb.org/info/living-with-vision-loss/using-technology/assistive-technology-videos/learn-nvda/1234>



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