

Security Guard



Minnesota
Children's
Museum

POSITION OPENING ANNOUNCEMENT

POSITION:	Security Guard
REPORTS TO:	Safety Coordinator
CLASSIFICATION:	Part-time, 10-20 hours/week. Weekends and evenings required
COMPENSATION:	Starting rate of pay is \$12.00- \$13.00 per hour depending on qualifications
DATE AVAILABLE:	March 2017

MCM is opening a bigger, better, bolder all-new museum in April 2017!!

We'd like to share a little bit about what to expect after applying for this position. We are looking to hire 50+ new employees to work with our visitors in various positions. MCM's recruitment team will be contacting qualified candidates beginning January 30th. If you are hired you can expect to join us for training on or around March 18th. Please call 651.225.6026 if you have questions. There will be an option to leave a message and we'll get back to you!

Please complete our online application in full. The more information you provide, the easier it is for us to take steps to get you in the door!

About MCM

Minnesota Children's Museum's mission is sparking children's learning through play. We are dedicated to providing children with a fun, hands-on and stimulating environment to explore and discover. With locations in St. Paul, Rochester, and the Mall of America, MCM employs 65 full-time and 65 part-time employees. At MCM, our workplace values that guide how we work together are: Play, Include, Grow, Serve, and Strive.

Minnesota Children's Museum is dedicated to growing a diverse and culturally competent team of highly engaged staff and volunteers. Applicants from diverse populations are strongly encouraged to apply.

Position Summary

This position is responsible for assuring Minnesota Children's Museum provides a safe and secure environment for all guests and staff.

Major Job Accountabilities

- Monitoring of all building activities both interior and exterior via electronic security system
- Periodic rounds of the building and grounds
- Monitoring life safety systems
- Ensuring security of all entrances/exits
- Opening and closing the facility as needed



- Monitoring access to building's loading dock area
- Maintaining records of all deliveries
- Serving as a member of the Emergency Response Team.

Knowledge, Skills and Abilities Required

- High school diploma (or equivalent) and previous security experience is desired.
- Successful candidates must also possess First Response/First Aid/CPR certifications (or be willing to get them).
- Some computer experience required.
- Applicants must be self-starters, creative and problem-solvers.
- Individuals must have the ability to interact effectively and positively with Museum patrons and staff, and be able to deal with the public in a professional, effective and tactful manner.
- This individual must be organized, self-motivated and able to work calmly in a busy environment, as well as maintain confidentiality.
- References from previous work experience are required.
- Weekends required, weekdays as needed.

Applications

To be considered please complete the online application process on our website: <http://www.mcm.org/jobs>.

Minnesota Children's Museum is an Equal Opportunity Employer committed to a culturally diverse work environment.

